Town of Kilmarnock

VICE MAYOR - REBECCA TEBBS NUNN COUNCIL MEMBER- ALICE COOPER COUNCIL MEMBER- EMERSON GRAVATT COUNCIL MEMBER- DR. CURTIS H. SMITH COUNCIL MEMBER- LES SPIVEY COUNCIL MEMBER- MICHAEL T. SUTHERLAND MAYOR -MAE P. UMPHLETT



Town Manager- Susan Cockrell Town Attorney –Nancyellen Keane Town Planner - Marshall Sebra Town Clerk –Cindy Balderson Town Treasurer - Judy G. Stevens Police Chief – Cliff Dawson

Tuesday, March 16, 2020

Town of Kilmarnock COVID-19 03/16/2020 Response

In order to protect the Town and its residents, businesses, and visitors, Town Hall will be temporarily closed to face-to-face transactions and interactions. Essential personnel will be working at Town Hall Monday – Friday from 9:00am – 5:00pm. However, the building will be locked and individuals who wish to conduct business with the Town are asked to call (804) 435-1552 and/or visit the town's website at <u>www.kilmarnockva.com</u>.

The Town of Kilmarnock is committed to the health and safety of its residents, businesses and visitors. In an effort to mitigate the negative impacts of the COVID-19 epidemic, residents are encouraged to heed the recommendations from the CDC and Virginia State Health Department. This town hall closure is an effort to minimize the risk of exposure and transmission of pandemic viruses through the workplace and community. Residents and businesses may still pay their utility or tax bills by calling (804) 435-1552 or visiting the town's website at <u>www.kilmarnockva.com</u>. A drop box is also located outside of Town Hall for your convenience.

The Kilmarnock Town Council and I have developed a plan to make public safety our foremost priority while continuing to offer appropriate operations during the COVID 19 State of Emergency. With the school closures enacted Friday, March 13, 2020, the town is moving to an "Essential Functions" mode beginning Tuesday, March 17, 2020 through Sunday, March 29, 2020.

Considering the growing concerns surrounding the potential spread of COVID-19, we have determined that social distancing is nearly impossible to attain given the size of the Town Office if it remains open to the public. Therefore, no public meetings will be scheduled through March 29, 2020. All communications regarding rescheduled meetings will be made available on the Town website and Town Office door.

A web page has been created a Town of Kilmarnock residents, businesses and visitors with up-to-date information regarding the town's response to COVID-19. Please visit <u>www.kilmarnockva.com/covid-19</u> for more information. The town will also continue using its social media pages to disseminate information to the general public.

Respectfully,

Mae P. Umphlett

Mayor Mae P. Umphlett

FREQUENTLY ASKED QUESTIONS

IS THE TOWN OFFICE OPEN?

The Town Office is open to essential personnel only.

MAY I VISIT THE TOWN OFFICE?

Residents, business and visitors are asked to communicate via telephone at (804) 435-1552and/or email Town staff rather than come to the Town Office. Emails for Town staff can be found the Town's website: <u>www.kilmarnockva.com</u>.

MAY I USE THE TOWN CENTRE PARK AND OTHER TOWN PARK FACILITIES?

Access to the all town parks will remain open for the time being. Play equipment in both parks is being sanitized daily along with public restrooms at Town Centre Park. Public programing at the park is not permitted until further notice.

WHAT IS THE STATUS OF THE APRIL COMMITTEE AND TOWN COUNCIL MEETINGS?

April meetings will be assessed over the next two weeks and published to the Town Hall doors and website.

HOW WILL I KNOW ABOUT THE NEXT TOWN COUNCIL MEETING?

All communications regarding rescheduled meetings will be made available on the Town website www.kilmarnockva.com, Town Office door, town's social media channels or by calling the Town Office at (804) 435-1552.

FOR MORE INFORMATION CONTACT: SUSAN COCKRELL TOWN MANAGER 804-435-1552 X26 susancockrell@kilmarnockva.com