



TOWN OF KILMARNOCK
Council Committee Notes –Town Centre

Date: February 13, 2013 **Time:** 8:00 AM **Location:** Town Hall

X = present

Town Council Member Attendees:

Chair: Council Member Howard Straughan _X_

Vice Mayor Emerson Gravatt _X_

Council Member Rebecca Tebbs Nunn __

Mayor Raymond Booth (ex-officio) __

Town Staff Attendees:

Town Manager Tom Saunders _X_

Assistant Town Manager Susan Cockrell _X_

Visitors: Paul Jones, Bob Wille

Discussions:

1. The committee reviewed the four responses to the Architecture and Site Planning Request for Qualifications (RFQ) advertisement that had gone out in December. TM Saunders recommendation was to begin negotiations with the local responder Kipp and Associates\Bay Design who submitted a joint application.
2. The committee entered into a closed session as allowed by FOIA 2.2-3711(A) Para (3): Discussion or consideration of the acquisition of real property for a public purpose. Certify Closed Session held IAW FOIA 2.2-3711(A) Para (3): Howard Straughan yes, Emerson Gravatt yes

Recommendations to Council:

1. **Recommend that TM Saunders proceed with negotiations with Kipp\Bay Design for services.**
2. **Recommend Town Council enter into a closed session at the February 25, 2013 Town Council meeting as allowed by FOIA 2.2-3711(A) Para (3) to discuss: Discussion or consideration of the acquisition of real property for a public purpose.**

Action item(s):

Recommended for further study: