



TOWN OF KILMARNOCK
Council Committee Notes –Town Centre

Date: April 5, 2013 **Time:** 10:30 AM **Location:** Town Hall

X = present

Town Council Member Attendees:

Chair: Council Member Howard Straughan X__
Vice Mayor Emerson Gravatt __X_
Council Member Rebecca Tebbs Nunn __X_
Mayor Raymond Booth (ex-officio) __

Town Staff Attendees:

Town Manager Tom Saunders __X_
Assistant Town Manager Susan Cockrell __X_

Visitors: Chris Stamm, Town Attorney

Discussions:

1. The committee continued discussions on action items for the Town Hall property at 1 N. Main Street. Inspections have been completed on the building overall, the roofing, HVAC, computer cabling and phone systems. Only noteworthy items are: Thermostats in main building may need to be replaced; there was some historical evidence of water along the north wall that appears to have been mitigated by cleaning the roof drains and drains in the narrow alleys; the committee recommends replacement of the sheet linoleum in the restrooms.
2. The committee discussed an overall direction for exterior signage and concluded that signage should be lit with verbiage “Kilmarnock Town Hall” along with the Scotsman graphic. Additional signage will be needed for the entrances and parking areas.
3. The Council chamber will have the council table and 30 chairs for attendees. The area is designed with maximum flexibility in mind for use. Wallpaper will need to be replaced due to scratched and tears in covering. Staff is proceeding to source the furniture.

FYI:

Recommendations to Council:

Action item(s):

Recommended for further study: