



TOWN OF KILMARNOCK

Council Committee Notes –Streets, Sidewalks, Playground

Date: October 2, 2013

Time: 9:30 AM

Location: Town Hall

Town Council Member Attendees:

X = present

Chair: Council Member William Smith _x_
 Council Member Shawn Donahue _x_
 Council Member Rebecca Tebbs Nunn _x_
 Mayor Raymond Booth (ex-officio) __

Town Staff Attendees:

Town Manager Tom Saunders _x_
 Deputy TM Susan Cockrell _x_
 Public Works & Utilities Superintendent,
 Franklin Carter _x_

Visitors: None

Discussion items:

1. The deed research on the alley behind WF Booth Furniture continues as part of determining the approach to maintenance.
2. The committee discussed the priorities and costs for sidewalks in other places in light of CHCD project. The committee prioritized the following areas: 1) Connection of Mary Ball Rd. to S. Main Street 2) Connecting N. Main revitalization area to Town Centre Drive area 3) School Street from Library to N. Main Street intersection 4) Town Centre Drive and 5) where sidewalks end on Irvington to Harris Dr. and Harris Dr. to Rappahannock General Hospital. Recommended that RFQ be issued for priority 1.
3. Staff work on draft language of a derelict structures ordinance remains ongoing.

FYI:

1. RFQ issued for master plan creation for Town Centre “Peoples’ Park”. We will use similar processes to the Mary Ball Rd. and Keep Kilmarnock Beautiful projects in terms of “management teams” of involved citizens working on Town Council’s behalf.
2. Ford pickup has been received. The police car is expected shortly.
3. Pansies will be installed the week of Oct. 14th.
4. The Town Christmas tree will be located on site and the illumination ceremonies will be held at 1. N. Main Street.
5. Thursday, October 31 will be the official Trick or Treat night in Kilmarnock. Steptoe’s District “Kandy for Kids” sponsored by Lancaster by the Bay Chamber will be from 4-6PM that evening as well.
6. No issues at the playground have been reported this month.

Recommendations to Council:

Action item(s):

1. Recommend that staff issue a Request for Quotation (RFQ) to install approx. 1172 linear feet of sidewalk connecting the Mary Ball Rd. project to S. Main Street.

Recommended for further study: None