



TOWN OF KILMARNOCK

Council Committee Report –Streets, Sidewalks, Playground

Date: July 7, 2016 **Time:** 9:30 AM **Location:** Town Hall

Town Council Member Attendees:

X = present

Chair: Council Member Keith Butler X
Council Member Michael Sutherland X
Council Member Dr. Curtis H. Smith _
Mayor Mae Umphlett (ex-officio) X

Town Staff Attendees:

Town Manager Tom Saunders X
Deputy TM Susan Cockrell X
Public Works Supervisor, P.J. Jones X
Planning\Zoning Director Marshall Sebra X

Visitors: Rebecca Nunn, Vice Mayor, Emerson Gravatt, Town Council member

Discussion items:

1. The committee was updated on progress on Town Centre Park project. Engineering documents are essentially ready and a request to bid has been advertised in the Rappahannock Record, July 14, 2016.
2. The committee was updated on crosswalk signage at St. Francis Church. All components are here and being installed. Testing and information sharing on use to begin immediately following the installation.
3. The committee discussed the process of Planning Commission recommendations on sidewalk improvements.
4. The committee discussed options to make our town more pedestrian friendly.
5. The committee was apprised of an issue with open air burning in Steptoe’s District. While this isn’t illegal, TM Saunders will address with individual as a “good neighbor” approach.
6. The committee was apprised of an issue where cars parked on School Street create situation where the Ace delivery driver cannot turn onto Cralle Court to make a delivery. We will determine where to create “no parking” footage on School Street to solve this problem.
7. The committee was updated on a complaint from a resident on live music in town.

FYI:

1. The committee was updated on the grant-funded erosion control projects.
2. ACE’s local delivery trucks are violating the “no thru trucks’ signage on Cralle Court. TM Saunders will address with store management.

Recommendations to Council:

1. **The committee recommends launching the advertising of the bid documents for the Town Centre Park immediately.**

Recommended for further study:

1. **Determine locations within Steptoe’s where speed reductions would be helpful.**