



TOWN OF KILMARNOCK

Council Committee Agenda –Streets, Sidewalks, Playground

Date: June 4, 2014 _____

Time: 9:30 AM

Location: Town Hall

Town Council Member Attendees:

Chair: Council Member William Smith _____

Council Member Shawn Donahue _____

Council Member Rebecca Tebbs Nunn _X_

Mayor Raymond Booth (ex-officio) _____

X = present

Town Staff Attendees:

Town Manager Tom Saunders _X_

Deputy TM Susan Cockrell _X_

Marshall Sebra, Director of Zoning\Planning _____

Public Works Supervisor, PJ Jones _X_

Visitors: Sam Tuttle, Community Planning Partners (contractor for Peoples’ Park master plan process); Linda Enders-Bailey (Northumberland County citizen)

Discussion items:

1. Ms. Enders-Bailey came to discuss the Fix-It Shop operated across from the Post Office and her concern about the appearance of the property. TM Saunders shared that the business is not violating any Town ordinances in its current state and that to address her issues at this store would affect other businesses in Town (especially any business displaying wares outside of their business).Town Council member Nunn suggested that TM Saunders speak to the owners only as a courtesy.
2. The committee discussed a request for parking blocks in parking lot behind the Rappahannock Record office. The Town maintains that lot and block could complicate maintenance and driveways with in the lot. Staff will look further at what options may exist.
3. The committee discussed VDOT’s changes to intersection at Rt. 3 and Jones Memorial Highway which VDOT wants to make permanent. The Town’s position is to return the turn lanes to their previous locations but this requires additional right-of-way at the Walgreen’s corner. This position has been shared informally with David Brown at the Residency office. There may be some issues with securing the additional right-of-way.
4. The committee was briefed on the launch of master plan creation for Town Centre “Peoples’ Park” by Sam Tuttle of Community Planning Partners, Inc.

FYI:

1. Options for Mac’s Pond Lane paving will be considered once the sand filter replacements have been purchased for the Waste Water Treatment Plant to determine what capital funds may be available.
2. Confirmed time for retirement ceremony on Flag Day: 9:30-11:00 AM, Sat. June 14
3. VDOT has approved the drawings for the sidewalk connecting S. Main St. to the Mary Ball Rd. project. Requesting approval to proceed. Next step is the development of RFQ documents followed by release of the RFQ.
4. The committee was updated on projects at Baylor Park-Eagle Scout projects; will now opt out of grant process.

Recommendations to Council:

Action item(s):

1. Recommends that staff proceed with creating a bid package and advertising a Request for Proposals for the sidewalk connecting S. Main St. with the sidewalks along Mary Ball Rd.

Recommended for further study: None