



# TOWN OF KILMARNOCK

## Council Committee Report –Streets, Sidewalks, Playground

**Date:** March 3, 2016 Time: 9:30 AM Location: Town Hall

**Town Council Member Attendees:**

X = present

- Chair:** Council Member Keith Butler
- Council Member Michael Sutherland
- Council Member Dr. Curtis H. Smith
- Mayor Mae Umphlett (ex-officio)

**Town Staff Attendees:**

- Town Manager Tom Saunders
- Deputy TM Susan Cockrell
- Public Works Supervisor, P.J. Jones
- Planning\Zoning Director Marshall Sebra

**Visitors:** Betsy Crowther, Town Council Member; Rebecca Nunn, Vice Mayor; Tom Kimmit, Rappahannock Record

**Discussion items:**

1. The committee was provided a Town Centre Park update. Details posted to our website and Facebook page.
2. The committee was provided a plat review of the “alley” responsibility between Claybrooke and Roseneath. There is a 20’ easement between the property lines that doesn’t belong to the property owners. The Town will do some clean up however the parcel is not owned by the Town or the adjacent owners.
3. The committee was updated on crosswalk signage at St. Francis Church. The Town is working with the Church and VDOT on next steps. There may be a needed to remove parking spaces next to the cross walk and paint those as “no parking” areas. The church is researching pedestrian activated warning light fixtures. The Town is in discussion regarding a comprehensive action plan.
4. The committee was apprised of a Purple Heart reserved parking signage program by Wounded Warrior Family Support. This would typically be on private property.

**FYI:**

1. No thru trucks signs update-posting in Rappahannock Record is complete. TM Saunders has a meeting with the property owner where signage would be located.

**Recommendations to Council:**

1. Recommend assumption of long term maintenance and operational responsibility for enhanced signage and lights at the cross walk at St. Francis Catholic Church once the original installation is purchased and installed by the church.

**Recommended for further study:**

1. Discuss the details around the Purple Heart reserved parking program.