



## TOWN OF KILMARNOCK

### Council Committee Agenda –Streets, Sidewalks, Playground

**Date:** March 7, 2013 **Time:** 8:30 AM **Location:** Town Hall

**Town Council Member Attendees:**

**Town Staff Attendees:**

X = present

**Chair:** Council Member Shawn Donahue \_X\_

Town Manager Tom Saunders \_X\_

Council Member William Smith \_X\_

Asst. TM Susan Cockrell \_X\_

Council Member Rebecca Tebbs Nunn \_X\_

Supervisor, Maintenance, Fleet, Buildings

Mayor Raymond Booth (ex-officio) \_

and Grounds Franklin Carter \_X\_

**Visitors: NONE**

**Discussion Items:**

1. The committee reviewed the history of the barrel on Main Street at Cralle Court. It is an abandoned meter setting on private property. Staff will send a letter to the owner requesting correction.
2. The committee reviewed a citizen’s request for handicap access to sidewalk on W. Church near The Shoe Store. There is no readily accessible location to create a cut in at the sidewalk along this portion of the street. No actions will be taken.
3. The committee was updated on Spring readiness of playground and dog park. Unfortunately, users are not complying with the requirements not to smoke in the park and to clean up their animal’s waste. Staff will see what adjustments can be made and will invite the user community to a “clean up” day.
4. The committee was solicited for input for FY14 budget for public works operations and CIP. No further needs were identified.

**FYI Only:**

1. Staff updated the committee on planned activities within Town limits for 2013 so far: DMV Community Service Project, Easter Egg Hunt (March 23), Montessori 5K (May 11), MS Walk (April 20), Youth Revival (July 11, 12, 13). The committee requested copies of our special event protocol after discussing the use of town property by church groups.
2. Town Council member Donahue suggested that native plants be used to decorate around the signage on the Town Centre lot and that additional trees be added to the Dog Park. Additionally, signage was needed along Main Street to show dog park users where to enter.
3. Staff will be addressing the “perpetual yard sale” at a home in town.
4. Town Council member Donahue announced he would be restarting Crab Fest this year on May 18<sup>th</sup> & indicated that all venues would be on private properties.

**Recommendations to Council:**

**Action item(s): None**

**Recommended for further study: None**