



# TOWN OF KILMARNOCK

## Council Committee Report –Streets, Sidewalks, Playground

**Date:** February 5, 2015

**Time:** 9:30 AM

**Location:** Town Hall

**Town Council Member Attendees:**

X = present

**Chair:** Council Member Keith Butler   X  

Council Member Michael Sutherland   X  

Council Member Dr. Curtis H. Smith   \_  

Mayor Mae Umphlett (ex-officio)   X  

**Town Staff Attendees:**

Town Manager Tom Saunders   X  

Deputy TM Susan Cockrell   X  

Public Works Supervisor, P.J. Jones   X  

Planning\Zoning Director Marshall Sebra   X  

**Visitors: None**

**Discussion items:**

1. The committee was apprised of FY16 budget preparations. A public work session will be scheduled for March.
2. Staff reviewed the approach for 2015 Christmas decorating-replacements, locations etc. and was directed to proceed with needed items for the décor.

**FYI:**

1. RFP's for design engineering of the master plan project for "Peoples' Park" are due February 13, 2015.
2. Spring 2015 plantings ordered. Target installation is early May. Have funds for 4 hanging baskets at present; more selling will be needed.
3. Snow letters for Steptoe's District have gone out to property owners and tenants.
4. Downtown tree removed by property owner-was unaware this had been turned over to the Town.
5. Additions are coming to the Baylor Park Nature Trail by local Boy Scouts.
6. VDOT is working on pothole repair at Irvington Rd. and Main St. where the pavement meets the crosswalk pavers.

**Recommendations to Council:**

**Action item(s): Staff to proceed with acquiring needed holiday décor items.**

**Recommended for further study: None**