



TOWN OF KILMARNOCK

Council Committee Notes –Streets, Sidewalks, Playground

Date: December 1, 2011 Time: 8:30 AM Location: Town Hall

Town Council Member Attendees:

X = present

Chair: Council Member Shawn Donahue ___

Vice Mayor William Smith ___

Council Member Rebecca Tebbs Nunn _x_

Mayor Raymond Booth (ex-officio) _x_

Town Staff Attendees:

Town Manager Tom Saunders _x_

Asst. TM Susan Cockrell _x_

Supervisor, Maintenance, Fleet, Buildings

and Grounds Franklin Carter _x_

Visitors: None

Notes on Discussions:

1. The committee reviewed VDOT’s lane-striping plans along E. Church Street and their position that the two parking spaces closest to Main Street create a safety hazard. TM Saunders to discuss the need for these two spaces with Ken Thompson (involved with this issues during Main Street renovations). Will determine next actions, if any, following Thompson discussion.
2. After further discussion of approaches taken by other VA jurisdictions regarding deteriorating structures (i.e. Norfolk), staff will have a draft (with legal review) of an ordinance for January’s Streets subcommittee to review. This ordinance addresses derelict structures which for six months or more are defined as vacant, not legally connected to utilities (electric\water\sewer) and might endanger public health or welfare.
3. The committee reviewed a citizen complaint on sidewalk obstructions.
4. The committee revisited actions by a VDOT subcontractor for weed spraying in June, 2011. Letters and discussions were held with VDOT’s Haynesville office at that time regarding the Town’s concerns with misapplied herbicides and VDOT’s corrective actions.
5. The committee reviewed a lighting concern by a business on Technology Drive. Staff is review whether a light is not illuminating or is not in existence.

FYI:

1. The committee was updated on the Lighted Christmas Parade.
2. The committee was updated on Baylor Park entrance. A Grand opening is targeted for late Q1. A press release on the park is appropriate now regarding the new parking facilities. Staff will address.
3. The committee provided feedback on Holiday Lighting ceremony for 2012’s event.

Recommendations to Council:

Action item(s): None

Recommended for further study:

1. **Staff to provide a draft ordinance on derelict structures for January subcommittee meeting.**