



TOWN OF KILMARNOCK

Council Committee Notes –Streets, Sidewalks, Playground

Date: November 3, 2011 **Time:** 8:30 AM **Location:** Town Hall

Town Council Member Attendees:

X = present

Chair: Council Member Shawn Donahue _X_
Mayor Raymond Booth (ex-officio) _X_
Vice Mayor William Smith _X_
Council Member Rebecca Tebbs Nunn _X_

Town Staff Attendees:

Town Manager Tom Saunders _X_
Asst. TM Susan Cockrell _X_
Supervisor, Maintenance, Fleet, Buildings and
Grounds Franklin Carter _X_

Visitors: None

Discussion items:

1. The committee discussed the storm water issues along Walnut Avenue (Johnson, Sanders, Shelton properties). Robert Harper of VDOT provided information that VDOT has addressed any aspects of the drainage that are VDOT’s responsibility. Any remaining issues are the responsibility of the property owners.
2. Town staff has received a request from Mercer Place for a streetlight at entrance. The committee authorized staff to enter a request to Dominion VA Power to install.
3. The committee reviewed citizen and VDOT comments on removing 2 parking spaces at E. Church at corner (between Palmer Bldg . & corner, south side of street). The committee determined that these two spaces were placed there as part of the Main Street revitalization plan as part of securing property owner permissions for the reconstruction. VDOT will be asked to remark those two spaces.
4. There is an upcoming VDOT public hearing (Nov. 10) on the through truck ban; TM Saunders will compile the Town’s formal input in support of the through truck restrictions and will attend along with Vice Mayor Smith and Town Council member Donahue.
5. The committee confirmed keeping the Holiday Lighting contest (citizens and businesses) as per 2010 model. Judging date will be Sunday, December 11.
6. The committee was updated on approaches taken by other VA jurisdictions regarding deteriorating structures. (i.e. Norfolk) and asked to continue research on this topic.
7. The committee discussed the tree matter between the Powers and their neighbor and again concluded that this is a civil matter between the parties.

FYI:

1. Staff provided an update on the Town’s Holiday decorating plans and lighting ceremony, scheduled for Tuesday, November 22nd at 5:30 PM at the Palmer Building.
2. Staff provided an update on Lighted Christmas Parade, 7PM on Friday, December 9th.
3. Construction is underway on Baylor Park entrance.

Recommendations to Council:

Recommended for further study:

- Staff to continue research on deteriorating structures and what actions could be taken.