



TOWN OF KILMARNOCK

Council Committee Notes –Streets, Sidewalks, Playground

Date: October 6, 2011 **Time:** 8:30 AM **Location:** Town Hall

Town Council Member Attendees:

X = present

Chair: Council Member Shawn Donahue	X
Vice Mayor William Smith	X
Council Member Rebecca Tebbs Nunn	X
Mayor Raymond Booth (ex-officio)	X

Town Staff Attendees:

Town Manager Tom Saunders	X
Asst. TM Susan Cockrell	X
Supervisor, Maintenance, Fleet, Buildings and Grounds Franklin Carter	X

Visitors: None

Notes on Discussions:

1. The committee reviewed storm water issues along Walnut Avenue (Johnson, Sanders, Shelton properties). This area includes some VDOT drainage and other areas are on private property.
2. The “Safe Routes to School” program from VDOT was reviewed and may offer options for sidewalk creation. The committee authorized staff to pursue information on Town of Kilmarnock’s participation.
3. The committee reviewed a request by St. Andrews Presbyterian Church to utilize a public parking lot for a “Trunk or Treat” activity on October 31, 2011.
4. A potential site plan for layout of a structure and power on town lot was discussed. Staff was authorized to pursue preliminary options and budgetary pricing.
5. The committee was apprised that the storm drain on 2nd Avenue by Mrs. Reese’ home had been cleaned and jetted during the time of Hurricane Irene.
6. From the VML conference, the State Code now has enabling legislation to assist localities in addressing vacant properties beyond what had been available through the Maintenance Code. The committee had some initial discussions on how this could be applied.
7. The committee was informed that VDOT will be addressing safety issues in two areas: additional markings for the merge on N. Main Street at Farm & Home and additional signage along Main Street regarding the one way nature of W. Church Street.

FYI Only:

1. Planters selected by the Keep Kilmarnock Beautiful team for Steptoe’s District were reviewed.
2. Waverly Avenue parking lot bumpers have been ordered.
3. Getting quotes for adding pansies for fall & winter to island beds in Steptoe’s District.
4. Bricks ordered with delivery in Spring 2012.
5. Halloween trick or treating to be Monday Oct.31st, ending at 9PM per the Town’s Code.
6. The committee reviewed the Holiday decorating plan and lighting ceremony, scheduled for Nov. 22nd.
7. Update was presented on Baylor Park entrance work; a preconstruction meeting has been requested.
8. Reminder given on administration of town sign on Town Centre property.
9. Petitions and writs have been filed for May 2012 Special Election request to the District Court.
10. The 2011 theme for the Kilmarnock Lighted Christmas Parade is “Sights and Sounds of Christmas”, Dec. 9th @ 7PM.

Recommendations to Council:

Action item(s): None

Recommended for further study: None