

Town of Kilmarnock

MAYOR – MAE P. UMPHLETT

VICE MAYOR – REBECCA T. NUNN
COUNCIL MEMBER –
COUNCIL MEMBER – MICHAEL T. SUTHERLAND
COUNCIL MEMBER – KEITH L. BUTLER
COUNCIL MEMBER – EMERSON L. GRAVATT
COUNCIL MEMBER – DR. CURTIS H. SMITH



TOWN MANAGER – TOM SAUNDERS
TOWN ATTORNEY – PAUL C. STAMM, JR.
TOWN PLANNER – MARSHALL A. SEBRA
TOWN CLERK – CINDY BALDERSON
TOWN TREASURER – JUDY G. STEVENS
POLICE CHIEF – MICHAEL S. BEDELL

KILMARNOCK PLANNING COMMISSION AGENDA Monday, January 11, 2016 - 6pm - Kilmarnock Town Hall, 1 N. Main ST

Preliminary

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Planning Commission Meetings. Please call 804-435-1552 to make arrangements. **Cell phones are to be turned off during Planning Commission Meetings.**

1. **Call to Order**
2. **Roll Call and Recognition of Guests**
3. **Approve or Amend Agenda**
4. **Public Forum**

The public is invited to speak to the Planning Commission on any matters not on the agenda with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium and when called upon, state your name and address for the record. Public Forum is limited to 3 minutes each. Any required responses from the Town will be provided in writing following the meeting.

5. **Approve or Amend Minutes of the December 14, 2015 Meeting**
6. **Commissioner Comments**
7. **Old/Unfinished Business**

- Continued discussion of request to create regulations pertaining to temporary structures, e.g. food trailers, in the Steptoe Overlay District

8. **Public Hearing**
9. **New Business/Staff Comments**
 - VDOT Route 3 study
 - 2015 annual report

10. **Dates to Remember**
 - Planning Commission meeting – February 8, 2016
 - Town Council meeting – January 25, 2016

11. **Adjourn**