



**TOWN OF KILMARNOCK**  
**Council Committee Notes – Emergency Preparedness**

**Date:** August 8, 2011 **Time:** 9AM **Location:** Town Hall

**Town Council Member Attendees:**

X = present

**Chair:** Council Member Mae Umphlett X  
Council Member Shawn Donahue X  
Council member Paul Jones X

**Town Staff Attendees:**

Police Chief Mike Bedell X  
Town Manager Tom Saunders X

**Visitors:** None

**Notes on Discussions:**

1. Council Member Umphlett was welcomed to her first meeting of the Committee.
2. Town Manager Saunders reviewed for the incoming Chair the nature of the Town's responsibilities in the event of an area-wide emergency and the state of the Town's utilities and equipment that would be pressed into service if there was a prolonged power outage.
3. The Committee discussed the need to re-establish contact with those who direct the County's Emergency Response system in light of the recent departure of Scott Hudson and retirement of Bill Pennell. TM Saunders assured the Committee that he has already had conversations with the new County Administrator Frank Pleva and is confident the Town will be included in any meetings or conference calls associated with storms and events.
4. The Committee agreed to hold future meetings on the second Monday of each month at the Kilmarnock Inn at 7 AM.

**FYI Only:**

**Recommendations to Council:**

**Action item(s):** none at this time

**Recommended for further study:**