



TOWN OF KILMARNOCK
Council Committee Notes – Administration and Finance

Date: June 3, 2011 **Time:** 8:30 AM **Location:** Town Hall **Chair:** Vice Mayor William Smith

Attendees: Mayor Raymond Booth, Town Manager Tom Saunders

Visitors: none

Notes on Discussions:

1. The Committee discussed the FY 2012 budget process. The Committee agreed to recommend approval of the budget as originally proposed.
2. TM Saunders explained that implementation of the online payment system had hit a snag with the accounting software provider. A fix is under way and he hopes that at least utility bill payments will be possible on line in a week or so.
3. TM Saunders reported that it will be necessary for Council to adopt a resolution opting out of the VRS Line of Duty Act pool and enrolling in the VML LODA pool at the June meeting. There was considerable discussion of the liability that could accrue to the town if it does not attend to this matter now.

FYI Only:

1. Status of unpaid business licenses as of 5 31 2011 (33)
2. Closed session discussion required for June TC meeting regarding litigation.
3. Receipt of letter from Mr. and Mrs. Melvin Grimes threatening legal action over house demolition on Mary Ball Road.

Recommendations to Council:

1. **Approval of disbursements, May 17 through June 20.**
2. **Adopt resolution opting out of VRS Line of Duty Act benefit pool.**
3. **Approval of FY2012 budget as proposed. (under Old Business)**

Recommended for further study: