



## **TOWN OF KILMARNOCK**

### **Council Committee Notes – Administration and Finance**

**Date:** February 12, 2010 **Time:** 8:30 am **Location:** Town Hall **Chair:** Councilmember Howard Straughan **Attendees:** Councilmember Howard Straughan, Town Manager Tom Saunders, Community Development Strategist Susan Cockrell

#### **Notes on Discussions:**

1. Susan Cockrell reported that the Town's arrangement with Bay Transit to operate the "Triangle Trolley" this season must be completed within the next few weeks and doing so will commit the town to spending in the 2010/2011 budget, which won't be approved for some months. The Committee instructed staff to proceed with the renewal of the agreement with Bay Transit.
2. Tom Saunders advised the Committee that Richard Lynn has been hired to fill the vacant position at the WWTP. He has extensive experience in wastewater treatment operations and is a long time local resident. He started work on February 8.
3. The Committee instructed staff to follow through with a \$500 membership contribution to the Northern Neck Tourism Council, based on information supplied by Ms. Cockrell showing how much meals and lodging taxes the Town collects and the advisability of supporting local tourism in any reasonable way we can.
4. The Committee reviewed the proposed membership dues structure for the new Lancaster By the Bay Chamber of Commerce. The Committee asked staff to make a recommendation to Council at its March meeting after gathering input from individual Council members in the meantime.

#### **Recommendations to Council:**

Approve disbursements as submitted by staff. (√)

#### **Recommended for further study:**

2010/2011 operations and capital budgets