



TOWN OF KILMARNOCK
Council Committee Notes – Administration and Finance

Date: December 4, 2009 **Time:** 8:30 am **Location:** Town Hall **Chair:** Council member Howard Straughan **Attendees:** Councilmember Howard Straughan, Town Manager Tom Saunders

Notes on Discussions:

1. TM Saunders reported that efforts to hire someone to fill the vacancy at the treatment plant are ongoing.
2. The Committee discussed the state of the Town's finances as compared to budget projections.
3. The Committee discussed the fact that the process of developing a budget for the next fiscal year would have to begin soon and TM Saunders promised that he will be ready to begin soon after the new year begins.

Recommendations to Council:

Approve disbursements as submitted by staff. (√)

Recommended for further study:

Financing options for CDBG expenses, estimated to be approximately \$500,000.