



## Council Committee Notes - Water/Sewer

**Date:** September 2, 2009 **Time:** 8:30 AM **Location:** Town Hall **Chair:** Councilmember Gary Anderson (absent) **Attendees:** Councilmember Rebecca Nunn, Town Manager Tom Saunders, Chief WWTP Operator Pat Chenoweth, Mr. Bill Rosenbaum, Engineer

**Visitors:** Mr. John Martin and Mr. Al Burkholder representing Springwood subdivision

### Notes on Discussions:

1. TM Saunders stated that revised plans and design criteria for the Springwood subdivision lift station had been submitted earlier in the week and that he and Mr. Rosenbaum had been able to go over them just briefly but that so far they found no inconsistencies or deficiencies. He told the Springwood representatives that the Town needs a few more days to verify that everything is as required but that he saw no reason why they can't proceed with their plans based on an assumption of eventual approval. Mr. Martin asked the town to forward its standard utility easement documents to him so that Mr. Felvey can dedicate the force main and other sewerage in Springwood to the town, and Mr. Saunders said he would.
2. TM Saunders reported the following:
  - a. The staff position open at the WWTP has been filled. The Town hired Shawn Lawson, who has a Class 1 operator's license, on August 12. Chief Operator Chenoweth reported that so far Ms. Lawson has done well. She also praised Hank Nova's recent work.
  - b. Shawn Donahue has received three bids for the installation of the water line to the bowling center but several of the bids lack sufficient detail for acceptance. Mr. Rosenbaum will review the bids and give TM Saunders guidance on what additional information is needed before the bids can be considered.
  - c. A new water service to the home of Mrs. Beatrice Moody on Mary Ball Road was installed within the last month. Mrs. Moody qualifies for participation in the block grant funding and the cost of her service will be reimbursed by the grant, according to staff in the VDHCD.
  - d. Mr. David Rose of Rose's Crab House on North Main Street has asked that his water/sewer rate be adjusted to take into account the fact that he has a private drainfield that accepts some of the wastewater from his business. The committee instructed staff to have James Seagle investigate Mr. Rose's claim and, if it is found to be true, instruct Mr. Rose to provide evidence of how much water is being diverted, at no cost to the town.

- e. Gammon Well Company has begun work on the Well #3 Completion Project. Mr. Rosenbaum reported that some limited clearing has been performed to allow for the installation of the perimeter fence and some temporary silt fence has been installed. Gammon is waiting for Draper Aden to finish its review of their electrical shop drawings before ordering their supplies and equipment. The review will cost the Town \$1700 but is necessary to maintain continuity of responsibility for the work done.
  - f. A data pole (antenna) for Northern Neck Wireless has been installed at the treatment plant to make it possible to have internet connections for all staff down there.
3. Mr. Rosenbaum reported the following:
- a. He has just received a spreadsheet from the town that should allow him to create some “what if” scenarios for various water/sewer rate structures and he should have something for the committee’s review by next month.

**Recommendations to Council:**

None at this time.

**Recommended for further study:**

- a. Investigate existence of private drain field at Rose’s Crab House.
- b. Work on study of possible tiered water rates, using existing use information gathered from Town’s accounting system report.