



**TOWN OF KILMARNOCK**  
**Council Committee Report –Water/Wastewater**

**Date:** February 5, 2015      **Time:** 10:00 AM      **Location:** Town Hall

**Town Council Member Attendees:**

X = present

**Chair:** Council Member Michael Sutherland      X    
 Council Member Keith Butler                      X    
 Vice Mayor Rebecca Nunn                          X    
 Council Member Dr. Curtis H. Smith                  
 Mayor Mae Umphlett (ex-officio)                X  

**Town Staff Attendees:**

Town Manager Tom Saunders                      X    
 Susan Cockrell, Deputy Town Mgr.              X    
 P.J. Jones, Supervisor, Public Works          X    
 Wayne Kent, Utilities                                X  

**Visitors:** Douglas Monroe, Jr. - Chesapeake Bank

**Discussion items:**

1. The committee was approached concerning the rate structure for high volume users.
2. FOG inspection process is in development with forms developed for site inspections.
3. The committee was apprised of FY16 budget preparations. A public work session will be scheduled for March.
4. Staff reports: PJ Jones: WWTP lab results continue to be favorable; sand filters are working well; generator tests at the wells were successful. Wayne Kent: A new pump for Norris Pond is on order. The lift station pump at Springwood would not run on its generator due to weak capacitors in the control panel. NN Generator performed a service call and made adjustments until the capacitors can be replaced.

**FYI:**

1. FY16 budget prep is underway. Staff requests feedback from each committee regarding any operational needs or capital projections.
2. Response from DEQ on consent order, if any.
3. Update on sewer tie in grant, if any.
4. Main Street sewer improvement study is complete.

**Recommendations to Council: None**

**Recommended for further study: TM Saunders to request the business plan from Speed Wash.**