



**TOWN OF KILMARNOCK**  
**Council Committee Report –Water/Sewer**

**Date:** January 4, 2013      **Time:** 9:30 AM      **Location:** Town Hall

**Town Council Member Attendees:**

X = present

**Chair:** Council Member Rebecca Nunn    \_\_\_  
Council Member William Smith            \_\_\_  
Council Member Howard Straughan    \_X\_

**Town Staff Attendees:**

Town Manager Tom Saunders            \_X\_  
Assistant Town Mgr. Susan Cockrell    \_\_\_  
Pat Chenoweth, WWTP Supervisor      \_X\_  
Wayne Kent, Utilities                        \_\_\_

**Visitors:** Bill Rosenbaum, Progress Engineers

**Discussion Items:**

1. T M Saunders reported that although the town is still waiting for the signed easement he has received verbal approval to proceed with work on the Waverly Ave sewer upgrade. The contractor has ordered materials and should start work soon.
2. Bill Rosenbaum reported that he is working with Northern Neck Generator to get an updated quote for the back-up generator at the Wiggins Avenue pump station. He hopes to have it soon.
3. TM Saunders commented on continuing problems with grease blocking sewer mains around town and the need to look at the town’s sewer use ordinances and perhaps adopt a policy requiring grease traps. He will continue to monitor and report back as he develops detailed recommendations.
4. TM Saunders reported that he has received a warning letter from DEQ concerning some missing criteria monitoring reports. Upon investigation it was determined that we had overlooked a new permit requirement to perform some lab tests. The samples have now been submitted and the results will be reported to DEQ as soon as they are received. TM Saunders has responded to the letter and expects to hear no more about it unless the test results contain surprises.
5. TM Saunders informed the committee that he and staff are in the process of reviewing the Capital Improvement Project list and will make requests/recommendations to the committee in time to be considered at the February meeting.
6. Pat Chenoweth, WWTP & Wayne Kent, Utilities reported no issues.

**FYI Only:**

**Recommendations to Council:**

**Action item(s): None**

**Recommended for further study: None**