

March 16, 2015

**KILMARNOCK TOWN COUNCIL
Monday, March 16, 2015
Town Hall
Kilmarnock, VA**

Regular Meeting Minutes

1. Call to Order:

Mayor Umphlett called the Regular Meeting to order at 7:00 pm with the following Councilmembers present:

Mae P. Umphlett, Mayor
Rebecca T. Nunn, Vice-Mayor
Maj. Chris Allen
Mr. Keith Butler

Mr. Emerson Gravatt
Dr. Curtis H. Smith
Capt. Michael Sutherland

Staff Present:

Tom Saunders, Town Mgr.
Susan Cockrell, Deputy Town Mgr.
Paul C. Stamm, Jr., Town Attorney
Cindy Balderson, Town Clerk
Joan Kent, Minutes Clerk
Michael S. Bedell, Chief of Police

Mayor Umphlett welcomed Kilmarnock residents, business owners, and guests. Mayor Umphlett led the recital of the Pledge of Allegiance.

2. Acceptance and Approval of Agenda

ACTION: Vice-Mayor Nunn made a motion to accept the March 16, 2015 Town Council meeting agenda as presented, seconded by Councilmember Sutherland; and carried unanimously.

3. Approve, Correct, or Amend the Minutes of the February 23, 2015 Town Council Meeting

ACTION: Councilmember Smith made a motion to approve the February 23, 2015 Town Council meeting minutes as presented, seconded by Vice-Mayor Nunn; and carried unanimously.

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4. Public Comments and Presentations:

Mayor Umphlett invited members of the public to speak on any matter with the exception of scheduled public hearings and to limit their comments to three minutes per person.

A. Public Comments

Mr. Les Spivey of East Church Street in Kilmarnock, VA asked Council to place one of the newly purchased cameras at the Kilmarnock Playground for insurance and safety purposes.

Mr. Johnny Smith, President of the Kilmarnock Volunteer Fire Department addressed Council regarding the fire department's 80th Anniversary and stated that he looked forward to having a successful carnival this year and working with the Town.

Mr. Terrance Melcher with Universal Renewals in Washington DC stated that he had spoken with Planning Commission Member Ann Towner regarding the solar power field project with Virginia Dominion Power. Mr. Melcher advised that he had experience with solar power as well as a degree in landscaping and design and would be on hand to help the Town if needed with their upcoming projects such as the new Town park and the expansion of Technology Park.

B. Presentations

Mayor Umphlett presented the 2015 fireman's tags to Kilmarnock Volunteer Fire Department Chief, Roy Hall.

5. Planning Commission Report: Councilmember Allen, Council Liaison

Councilmember Allen reported that the Planning Commission met on March 9th and discussed the progress of the new Town park, the Technology Park expansion, and the possible solar project with Virginia Dominion Power. Mr. Allen advised that it was the general consensus of the Planning Commission to request that temporary signage showing area designations were placed at the new Town park site for local citizens and tourist to view. Mr. Allen reported that Commission Members also discussed the draft of the Capital Improvement Plan which prompted conversation regarding critical areas for sidewalk extensions.

6. Committee Reports:

A. Police/Public Safety Committee: Councilmember Gravatt, Chair

- 1) Report from March, 2015 meeting.

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A copy of the Committee meeting notes and the monthly statistics was included in each Councilmember's packet.

2) Recommendations made to Council

Recommend that Council approve \$28,000 to acquire a new vehicle for the Kilmarnock Police Department in the upcoming fiscal year.

ACTION: Councilmember Gravatt made the motion to approve \$28,100.00 to acquire a new vehicle for Kilmarnock Police Department in the upcoming fiscal year, seconded by Vice-Mayor Nunn; and carried unanimously.

B. Economic Development Committee: Councilmember Gravatt, Chair

1) Report from March, 2015 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

There were no recommendations made to Council.

C. Streets/Sidewalks/Playground Committee: Councilmember Butler, Chair

1) Report from March, 2015 meeting

A copy of the Committee's meeting notes was included in each Councilmember's packet.

2) Recommendations made to Council

There were no recommendations made to Council.

D. Water and Sewer: Councilmember Sutherland, Chair

1) Report from March, 2015 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

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2) Committee Recommendations to Council

There were no recommendations made to Council.

E. Administration/Finance Committee: Vice-Mayor Nunn, Chair

1) Report from March, 2015 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

Recommend that Council approve the disbursements from February 24, 2015 in the amount of \$96,389.83.

ACTION: Vice-Mayor Nunn made a motion to approve the disbursements from February 24, 2015 to March 16, 2015 in the amount of \$96,389.83 seconded by Councilmember Gravatt; and carried unanimously.

7. Old Business

There was no discussion under old business.

8. New Business

There was no discussion under new business.

9. Comments

A. Public Comments

There were no comments.

B. Town Attorney- Paul C. Stamm, Jr.

There were no comments.

C. Mayor- Mae P. Umphlett

There were no comments.

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D. Council

Councilmember Butler thanked the Kilmarnock Volunteer Fire Department Members seated in the audience for all that they do.

Councilmember Allen inquired on how discussions were going with Mr. Glenn Cockrell regarding Main Street Sewer access.

Councilmember Gravatt stated that he had received positive feedback regarding sidewalk improvement at Ross's Rings and Things.

E. Town Manager – Tom Saunders

There were no comments.

10. Adjournment

ACTION: Councilmember Gravatt made a motion to adjourn, seconded by Councilmember Sutherland; and carried unanimously.

Meeting adjourned at 7:27 pm

Prepared by:

Joan N. Kent

Mae P. Umphlett, Mayor

Cindy Balderson, Clerk