

June 17, 2013

**KILMARNOCK TOWN COUNCIL  
Monday, June 17, 2013  
Town Hall  
Kilmarnock, VA**

**Regular Meeting Minutes**

**1. Call to Order:**

Mayor Booth called the Regular Meeting to order at 7:00 pm with the following Councilmembers present:

Raymond C. Booth, Jr., Mayor  
Emerson Gravatt, Vice-Mayor  
Shawn Donahue  
Rebecca T. Nunn

William L. Smith  
Howard Straughan  
Mae P. Umphlett

**Staff Present:**

Tom Saunders, Town Mgr.  
Susan Cockrell, Deputy Town Mgr.  
Paul C. Stamm, Jr., Town Attorney  
Cindy Balderson, Town Clerk  
Joan Kent, Transcriber  
Michael S. Bedell, Chief of Police

Mayor Booth welcomed Kilmarnock residents, business owners, and guests and then led the recital of the Pledge of Allegiance.

**2. Acceptance and Approval of Agenda**

**ACTION: Vice-Mayor Gravatt made a motion to accept the June 17, 2013 Town Council meeting agenda as presented, seconded by Councilmember Nunn; and carried unanimously.**

**3. Approve, Correct, or Amend the Minutes of the May 20, 2013 Regular Town Council Meeting.**

Councilmember Umphlett requested a correction on page 8, first sentence which should read "5% increase each year" instead of \$5,000. Vice-Mayor Gravatt stated that the word "unwarranted" needed to be changed to "unwanted" on page 8 in regards to the Mayor's comments about the Town Hall purchase.

**ACTION: Councilmember Straughan made a motion to**

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**accept the May 20, 2013 Regular Town Council meeting minutes as amended , seconded by Councilmember Umphlett; and carried unanimously.**

#### **4. Public Comments and Presentations:**

Mayor Booth invited members of the public to speak on any matter with the exception of scheduled public hearings and to limit their comments to three minutes per person.

There were no public comments or presentations.

#### **5. Planning Commission Report:** Shawn Donahue, Council Liaison

There was no meeting held during the month of June.

#### **6. Committee Reports:**

##### A. Water/Sewer Committee: Councilmember Nunn, Chair

###### 1) Report from June, 2013

A copy of the Committee meeting notes was included in each Councilmember's packet.

###### 2) Committee Recommendations to Council

There were no recommendations made to Council.

##### B. Streets/ Sidewalks/ Playground Committee: Councilmember Donahue, Chair

###### 1) Report from June, 2013 meeting.

A copy of the Committee's meeting notes was included in each Councilmember's packet.

###### 2) Committee Recommendations to Council

Recommend that Council approve the purchase of new pickup truck for Public Works to replace retired 1995 F250 service truck.

**ACTION: Councilmember Nunn made a motion to allot up to \$26,000 from the General Fund for the purchase of a new pickup truck for the Public**

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**Works Department, seconded by  
Councilmember Straughan; and carried  
unanimously.**

C. Police/Public Safety Committee: Councilmember Donahue, Chair

1) Report from June, 2013 meeting.

A copy of the Committee's meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

Recommend that Council consider moving or closing the Waverly Avenue Playground after soliciting public input at the August Council meeting.

The recommendation was not acted on by Council. There was general discussion regarding what actions could be taken and a decision was made to place a notice at the playground warning that if bad behavior continued the playground could be closed or moved to the Town Centre lot.

D. Emergency Preparedness Committee: Councilmember Umphlett, Chair

1) Report from June, 2013 meeting.

There was no meeting held.

2) Committee Recommendations to Council

There were no recommendations made to Council.

E. Town Centre Committee: Councilmember Straughan, Chair

1) Report from June, 2013 Meeting

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council.

There were no recommendations made to Council.

F. Economic Development Committee: Vice-Mayor Gravatt, Chair

1) Report from June, 2013 meeting.

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A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

There were no recommendations made to Council.

G. Administration/Finance Committee: Councilmember Straughan, Chair

1) Report from June, 2013 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

a. Recommend that Council approve the disbursements from May 21, 2013 to June 17, 2013 totaling \$164,734.54

**ACTION: Councilmember Nunn made a motion to approve the disbursements from May 21, 2013 to June 17, 2013 in the amount of \$164,734.40, seconded by Councilmember Straughan; and carried unanimously.**

b. Recommend that Council amend the FY14 budget line item for Public Service Support (line 60) from \$15,000 to \$25,000

Councilmember Straughan changed the recommendation to \$30,000 for Kilmarnock Volunteer Fire Department with a potential increase to match the donation given to them by the County of Northumberland in the near future.

**ACTION: Councilmember Straughan made a motion to amend the FY14 budget to include Public Service Support in the amount of \$30,000 for Kilmarnock Volunteer Fire Department, seconded by Councilmember Nunn; and carried unanimously.**

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## 7. Old Business

Second reading, discussion, and adoption of budget for the fiscal year beginning July 1, 2013 and ending on June 30, 2014.

**ACTION: Councilmember Straughan made a motion to reduce line item 60 to \$5000.00, seconded by Councilmember Nunn;**

### **DISCUSSION:**

Councilmember Smith noted that the Town was giving the fire department \$30,000 and didn't seem to be giving the rescue squad anything.

Councilmember Straughan replied that was correct.

**Mayor Booth called for the vote which was 5 to 1 in favor of (Councilmember Smith opposed)**

**ACTION: Councilmember Nunn made a motion to adopt the FY13-14 Budget in the amount of \$2,954,462 .00 with the amendment to add a line item for Public Service Support and to reduce line item 60 to \$5,000.00, seconded by Councilmember Straughan;**

### **DISCUSSION:**

Councilmember Donahue went on record as saying he was against the purchase of the new Town Hall.

**Mayor Booth called for the vote which was 4 to 2 in favor of (Councilmember Donahue and Councilmember Smith opposed)**

## 8. New Business

There was no discussion under New Business.

## 9. Comments

### A. Public Comment

There were no public comments.

### B. Town Attorney- Paul C. Stamm, Jr.

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There were no comments made by the Town Attorney.

C. Mayor- Raymond C. Booth, Jr.

There were no comments made by the Mayor.

D. Council

Councilmember Nunn stated that Council and Mayoral comments at the end of Council meetings should not be used for political or campaign purposes. Mrs. Nunn advised that according to the Code of VA, once a motion had been voted on and passed, it could only be brought up again by one of the Councilmembers who voted in favor of it. Mrs. Nunn found it to be a complete waste of the Council's, staff, and the citizens' time to have to sit through comments after the fact about how one person feels about the vote or that they were not in favor of what Council passed. Mrs. Nunn advised that they were bound by their Charter and by the Code of VA and added that the majority ruled. Mrs. Nunn asked for the unnecessary political and campaign comments at Council meetings to stop. Mrs. Nunn stated that it was exciting time for the Town because on or around July 1<sup>st</sup> they would be in a new building that they could be proud of and that reflected the success of Kilmarnock and the forward thinking of Town Council. Mrs. Nunn added that they would soon have their newly revised Charter as well.

Mayor Booth asked Councilmember Nunn if she was going to abide by her comments because what she said seemed to apply to her more than anyone else.

Councilmember Donahue stated that even though he did not like the idea of the new Town Hall, he respected Council's decision, was moving forward, and would do everything within his power to make the transition.

Councilmember Smith stated that he was concerned about moving the playground out of downtown area after moving the main Town office in. Mr. Smith felt that it would not be sending out the right message and asked Council to think it through before doing so.

Councilmember Umphlett wanted to thank the Kilmarnock Volunteer Fire Department for sprucing up the carnival grounds. Mrs. Umphlett also commented on how nice the Flag Retirement Ceremony had been.

E. Town Manager – Tom Saunders

Town Manager Saunders reminded everyone about the Benjamin Moore contest that the Town was entered in and encouraged everyone to continue to vote for Kilmarnock. Mr. Saunders advised that there would be a BZA meeting on June 20<sup>th</sup>, 2013. Mr. Saunders stated that the move from the old Town Office to the new

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Town Office would be completed by July 1. Mr. Saunders said that the Town Office would be closed July 4, 5, 6, and 7<sup>th</sup> due to the transition. Mr. Saunders stated that they would soon be starting a new fiscal year and operating under an updated Charter.

**10. Adjournment**

**ACTION: Councilmember Smith made a motion to adjourn, seconded by Councilmember Nunn; and carried unanimously.**

Meeting adjourned at 7:55 pm

Prepared by:

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Joan N. Kent

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Raymond C Booth, Jr., Mayor

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Cindy Balderson, Clerk

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