

July 15, 2013

**KILMARNOCK TOWN COUNCIL  
Monday, July 15, 2013  
Town Hall  
Kilmarnock, VA**

**Regular Meeting Minutes**

**1. Call to Order:**

Vice-Mayor Gravatt called the Regular Meeting to order at 7:00 pm with the following Councilmembers present:

Emerson Gravatt, Vice-Mayor  
Rebecca T. Nunn  
William L. Smith

Howard Straughan  
Mae P. Umphlett

Members Absent:

Raymond C. Booth, Jr., Mayor  
Shawn Donahue

Staff Present:

Tom Saunders, Town Mgr.  
Susan Cockrell, Deputy Town Mgr.  
Marshall Sebra, Zoning Administrator/Planning Director  
Paul C. Stamm, Jr., Town Attorney  
Cindy Balderson, Town Clerk  
Joan Kent, Transcriber  
Michael S. Bedell, Chief of Police

Vice-Mayor Gravatt welcomed Kilmarnock residents, business owners, and guests and then led the recital of the Pledge of Allegiance.

**2. Acceptance and Approval of Agenda**

**ACTION: Councilmember Straughan made a motion to accept the July 15, 2013 Town Council meeting agenda as presented, seconded by Councilmember Nunn; and carried unanimously.**

**3. Approve, Correct, or Amend the Minutes of the June 17, 2013 Regular Town Council Meeting**

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**ACTION: Councilmember Nunn made a motion to accept the June 17, 2013 Regular Town Council meeting minutes as presented, seconded by Councilmember Umphlett; and carried unanimously.**

#### **4. Public Comments and Presentations:**

Vice-Mayor Gravatt invited members of the public to speak on any matter with the exception of scheduled public hearings and to limit their comments to three minutes per person.

Reverend Ace Oestreich from White Stone, VA addressed Council regarding the success of the 2013 Youth Revival held July 11-13 at the Town Centre lot. Mr. Oestreich thanked the Town and the sponsors for their support. Mr. Oestreich gave each Councilmember a commemorative t-shirt from the event.

Reverend Brooke Carrillo of 33 Irvington Road, Kilmarnock VA addressed Council regarding the Kilmarnock Playground and asked that it be kept open and not be moved to a new location. Ms. Carrillo suggested that the Town consider having a skate park for the older youth which she felt would keep them from frequenting the playground built for the younger children.

Mr. Floyd Hollister of 41 Raleigh Drive, Kilmarnock VA addressed Council regarding the Kilmarnock Playground and asked that the playground remain open because to close it would punish the innocent for the sins of the guilty. Mr. Hollister asked that Police Chief Bedell and Council find a way to encourage the troublemakers to stop. Mr. Hollister felt that to move the park would be a waste of Town resources.

Mrs. Bonnie Spivey of 58 East Church Street, Kilmarnock VA addressed Council regarding the Kilmarnock Playground and asked that it remain where it was and open. Mrs. Spivey stated that the problems had seemed to diminish now that the lighting had been fixed and there was more police presence.

#### **5. Planning Commission Report: Shawn Donahue, Council Liaison**

There was no meeting held during the month of July.

#### **6. Committee Reports:**

A. Water/Sewer Committee: Councilmember Nunn, Chair

1) Report from July, 2013

A copy of the Committee meeting notes was included in each Councilmember's packet.

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2) Committee Recommendations to Council

There were no recommendations made to Council.

B. Streets/ Sidewalks/ Playground Committee: Councilmember Donahue, Chair

There was no meeting held in the month of July.

C. Police/Public Safety Committee: Councilmember Donahue, Chair

There was no meeting held in the month of July.

D. Emergency Preparedness Committee: Councilmember Umphlett, Chair

There was no meeting held in the month of July.

E. Town Centre Committee: Councilmember Straughan, Chair

1) Report from July, 2013 Meeting

A copy of the Committee meeting notes was included in each Councilmember's packet.

The Town Staff was applauded for handling the difficult transfer from the old Town Hall to the current one.

2) Committee Recommendations to Council.

There were no recommendations made to Council.

F. Economic Development Committee: Vice-Mayor Gravatt, Chair

1) Report from July, 2013 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

There were no recommendations made to Council.

G. Administration/Finance Committee: Councilmember Straughan, Chair

1) Report from July, 2013 meeting.

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A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

a. Recommend that Council dissolve the Town Centre Committee and Emergency Preparedness Committee and distribute their remaining responsibilities to other standing Committees as appropriate, reducing the number of Committees to a total of five with the following Councilmembers assigned to each:

Admin/Finance: Howard Straughan, Rebecca T. Nunn, Shawn Donahue, William Smith

Water/Sewer: Howard Straughan, Rebecca T. Nunn, Mae Umphlett

Streets: Shawn Donahue, Rebecca T. Nunn, William Smith

Police/Emergency Preparedness: Emerson Gravatt, Mae Umphlett, Shawn Donahue.

Economic Development: Emerson Gravatt, Mae Umphlett, William Smith

Each Committee would elect their own Chair person.

**ACTION: Councilmember Straughan made the motion to dissolve the Town Centre Committee and distribute its remaining responsibilities to the other standing Committees as appropriate and to reduce the number of Committees to a total of five with the above named Councilmembers assigned to each, seconded by Councilmember Nunn; and carried unanimously.**

b. Recommend that Council approve the disbursements from June 18, 2013 to July 15, 2013 totaling \$118,475.03

**ACTION: Councilmember Straughan made a motion to approve the disbursements from June 18, 2013 to July 15, 2013 in the amount of \$118,475.03, seconded by Councilmember Nunn; and carried unanimously.**

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c. Recommend that Council add a roll call for Councilmembers to the agenda to benefit audio recordings.

**ACTION: Councilmember Straughan made a motion to add roll call for Councilmembers to the agenda to benefit audio recordings, seconded by Councilmember Nunn; and carried unanimously.**

## **7. Old Business**

Councilmember Nunn agreed with the three citizens who spoke earlier regarding the Kilmarnock Playground remaining open and where it was. Mrs. Nunn suggested that the persons creating problems at the playground be detained for a first offense and released to a parent and if the same individual is found on the property after dusk again, they be charged with trespassing. Mrs. Nunn suggested that a "No Trespass After Dusk" sign be placed on the property.

Councilmember Smith said that a person could step off the playground property into the parking lot every time they saw a police car and then nothing could be done.

Councilmember Nunn advised that police presence needed to be staggered and trespassers needed to be charged.

**ACTION: Councilmember Nunn made a motion that a "No Trespassing After Dusk" sign be posted on the Kilmarnock Playground property and second offense violators be prosecuted, seconded by Councilmember Straughan; and carried unanimously.**

The above action item was to be tried for a two month period.

## **8. New Business**

There was no discussion under New Business.

## **9. Comments**

### **A. Public Comments**

There were no public comments.

### **B. Town Attorney- Paul C. Stamm, Jr.**

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There were no comments made by the Town Attorney.

C. Mayor- Raymond C. Booth, Jr.

There were no comments made by the Mayor due to absence.

D. Council

Councilmember Nunn commended the Staff on getting the new Town Office up and running and invited the audience to tour the new Town Hall after the meeting. Although it was not quite completed, Mrs. Nunn felt that it was something that everyone could be proud of.

E. Town Manager – Tom Saunders

Town Manager Saunders informed Councilmembers of a BZA meeting that was held whereas they approved a waiver for Mercer Place to add a third building without having to purchase more land. Mr. Saunders advised Councilmembers that the revised Town Charter was now in place and thanked those persons responsible for seeing it through. Mr. Saunders urged Councilmembers to attend the upcoming VML Conference being held in Arlington, VA. Mr. Saunders thanked everyone who helped to move into and furnish the new Town Hall. Mr. Saunders gave staff's commitment to treat the investment with respect and put it to daily use for the betterment of Kilmarnock.

## 10. Adjournment

**ACTION: Councilmember Nunn made a motion to adjourn, seconded by Councilmember Smith; and carried unanimously.**

Meeting adjourned at 8:48 pm

Prepared by:

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Joan N. Kent

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Emerson Gravatt, Vice-Mayor

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Cindy Balderson, Clerk