

January 26, 2015

**KILMARNOCK TOWN COUNCIL
Monday, January 26, 2015
Town Hall
Kilmarnock, VA**

Regular Meeting Minutes

1. Call to Order:

Mayor Umphlett called the Regular Meeting to order at 7:00 pm with the following Councilmembers present:

Mae P. Umphlett, Mayor
Rebecca T. Nunn, Vice-Mayor
Maj. Chris Allen
Mr. Keith Butler

Mr. Emerson Gravatt
Dr. Curtis H. Smith
Capt. Michael Sutherland

Staff Present:

Tom Saunders, Town Mgr.
Susan Cockrell, Deputy Town Mgr.
Paul C. Stamm, Jr., Town Attorney
Cindy Balderson, Town Clerk
Joan Kent, Minutes Clerk
Michael S. Bedell, Chief of Police

Mayor Umphlett welcomed Kilmarnock residents, business owners, and guests. Mayor Umphlett led the recital of the Pledge of Allegiance.

2. Acceptance and Approval of Agenda

ACTION: Vice-Mayor Nunn made a motion to accept the January 26, 2015 Town Council meeting agenda as presented, seconded by Councilmember Gravatt; and carried unanimously.

3. Approve, Correct, or Amend the Minutes of the December 15, 2014 Town Council Meeting

ACTION: Councilmember Smith made a motion to approve the December 15, 2014 Town Council meeting minutes as presented, seconded by Vice-Mayor Nunn; and carried unanimously.

4. Public Comments and Presentations:

Mayor Umphlett invited members of the public to speak on any matter with the exception of scheduled public hearings and to limit their comments to three minutes per person.

A. Public Comments

There were no public comments.

B. Presentations

There were no presentations.

5. Planning Commission Report: Councilmember Allen, Council Liaison

Councilmember Allen reported that the Kilmarnock Planning Commission met on January 12th at which time they were given updates on the Technology Park and Town Park development. An update was also given regarding recent code enforcement actions whereas discussion followed. Commission Members were advised that the old dumpsite on Fox Hill Road could possibly be utilized as the site for a solar partnership program with Dominion Power. Councilmember Allen finalized by saying that Commission Members were saddened by the loss of member Otis Polk and that a card was sent to his family.

6. Committee Reports:

A. Police/Public Safety Committee: Councilmember Gravatt, Chair

1) Report from January, 2015 meeting.

A copy of the Committee meeting notes and the monthly statistics was included in each Councilmember's packet.

2) Recommendations made to Council

There were no recommendations made to Council.

B. Economic Development Committee: Councilmember Gravatt, Chair

1) Report from January, 2015 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

January 26, 2015

2) Committee Recommendations to Council

There were no recommendations made to Council.

C. Streets/Sidewalks/Playground Committee: Councilmember Butler, Chair

1) Report from January, 2015 meeting

A copy of the Committee's meeting notes was included in each Councilmember's packet.

2) Recommendations made to Council

There were no recommendations made to Council.

D. Water and Sewer: Councilmember Sutherland, Chair

1) Report from January, 2015 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

There were no recommendations made to Council.

E. Administration/ Finance Committee: Vice-Mayor Nunn, Chair

1) Report from January, 2015 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

Recommend that Council approve the disbursements from December 16, 2014 to January 26, 2015 in the amount of \$267,979.25.

ACTION: Councilmember Smith made a motion to approve the disbursements from December 16, 2014 to January 26, 2015 in the amount of \$267,979.25, seconded by Councilmember Sutherland; and carried unanimously.

8. Old Business

There was no discussion under old business.

9. New Business

There was no discussion under new business.

10. Comments

A. Public Comments

There were no comments.

B. Town Attorney- Paul C. Stamm, Jr.

There were no comments.

C. Mayor- Mae P. Umphlett

Mayor Umphlett stated that she truly enjoyed the Christmas Parade and seeing all of the people there. The Mayor advised that she attended Commission Member Otis Polk's funeral and stated that he would be greatly missed.

D. Council

Councilmember Allen commented that the open house for the Technology Park property went well. Mr. Allen also advised that the 25 mile per hour sign on Cralle Street required attention.

Councilmember Gravatt stated that the Economic Development Committee Meeting would be held at 11:00 am on February 5th due to the BCF presentation and advised that he would be out of state that day.

E. Town Manager – Tom Saunders

Town Manager Saunders congratulated everyone who was involved in making the audit a "squeaky clean" success, naming Treasurer Judy Stevens and Clerk Cindy Balderson as just a few who contributed. Mr. Saunders thanked Deputy Town Manager Susan Cockrell for obtaining a grant in the amount of \$2000.00 for the purchase of safety equipment for the public works department. Chief Bedell notified Council that Police Officer Brooks was doing well and would be back to work on May 1st.

January 26, 2015

11. Adjournment

ACTION: Vice-Mayor Nunn made a motion to adjourn, seconded by Councilmember Allen; and carried unanimously.

Meeting adjourned at 7:21 pm

Prepared by:

Joan N. Kent

Mae P. Umphlett, Mayor

Cindy Balderson, Clerk

January 26, 2015