

February 22, 2016

**KILMARNOCK TOWN COUNCIL  
Monday February 22, 2016  
Town Hall  
Kilmarnock, VA**

**Regular Meeting Minutes**

**1. Call to Order:**

Mayor Umphlett called the Regular Meeting to order at 7:00 pm with the following Councilmembers present:

Mae P. Umphlett, Mayor  
Rebecca T. Nunn, Vice-Mayor  
Mr. Keith Butler

Mrs. Betsy Crowther  
Dr. Curtis H. Smith  
Capt. Michael Sutherland

Members Absent:  
Mr. Emerson Gravatt

Staff Present:  
Tom Saunders, Town Mgr.  
Susan Cockrell, Deputy Town Mgr.  
Paul C. Stamm, Jr., Town Attorney  
Cindy Balderson, Town Clerk  
Joan Kent, Minutes Clerk  
Michael S. Bedell, Chief of Police

Mayor Umphlett welcomed Kilmarnock residents, business owners, and guests. Mayor Umphlett led the recital of the Pledge of Allegiance.

**2. Acceptance and Approval of the Agenda**

**ACTION:** Councilmember Smith made a motion to accept the February 22, 2016 Town Council meeting agenda as presented, seconded by Vice-Mayor Nunn; and carried unanimously.

**3. Approve, Correct, or Amend the Minutes of the January 25, 2016 Town Council Meeting**

**ACTION:** Councilmember Smith made a motion to approve the January 25, 2015 Town Council meeting minutes as presented, seconded by Vice-Mayor Nunn; and carried unanimously.

**4. Public Comments and Presentations:**

Mayor Umphlett invited members of the public to speak on any matter with the exception of scheduled public hearings and to limit their comments to three minutes per person.

There were no public comments or presentations given.

**5. Planning Commission Report:** Councilmember Smith, Liaison

No meeting was held in February.

**6. Committee Reports:**

A. Police/Public Safety Committee: Councilmember Gravatt, Chair

1) Report from February, 2016 meeting.

A copy of the Committee's meeting notes was included in each Councilmember's packet. The report was given by Councilmember Crowther in lieu of Councilmember Gravatt's absence.

2) Committee Recommendations to Council

Recommend that Council authorize the removal of "air rifle" from the proposed firearms ordinance.

**ACTION: Councilmember Butler made the motion to authorize the removal of "air rifle" from the proposed firearm ordinance, seconded by Vice-Mayor Nunn; and carried unanimously.**

B. Economic Development Committee: Councilmember Gravatt, Chair

1) Report from, February 2016 meeting.

A copy of the Committee's meeting notes was included in each Councilmember's packet. Councilmember Crowther gave the report.

2) Recommendations made to Council.

There were no recommendations made to Council.

C. Streets/Sidewalks/Playground Committee: Councilmember Butler, Chair

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1) Report from February, 2016 meeting.

A copy of the Committee's meeting notes was included in each Councilmember's packet.

2) Recommendations made to Council

There were no recommendations made to Council.

D. Water and Sewer: Councilmember Sutherland, Chair

1) Report from February, 2016 meeting.

A copy of the Committee's meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

There were no recommendations made to Council.

E. Administration/ Finance Committee: Vice-Mayor Nunn, Chair

1) Report from February, 2016 meeting.

A copy of the Committee's meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

a. Recommend that Council approve the disbursements from January 26, 2016 to February 22, 2016 in the amount of \$232,306.59.

**ACTION: Councilmember Butler made a motion to approve the disbursements from January 26, 2016 to February, 2016 in the amount of \$232,306.59, seconded by Councilmember Smith; and carried unanimously.**

b. Recommend that Council appoint Geneva Dawson to serve another 5 year term on the Board of Zoning Appeals.

**ACTION: Vice-Mayor Nunn made a motion to appoint Geneva Dawson to serve another 5-year term on the Board of Zoning Appeals, seconded by Councilmember Sutherland; and carried unanimously.**

**7. Old Business**

There was no discussion under old business.

**8. New Business**

**Enter into Closed Session as permitted by Virginia Code 2.2-37.11, Section (A) paragraph (3) to discuss a matter involving the disposition of publicly held real property because discussion in an open meeting would adversely affect the Town's bargaining position.**

**ACTION: Vice-Mayor Nunn made a motion to enter into Closed Session as permitted by VA Code 2.2-37.11, Section (A) paragraph (3) to discuss real property, seconded by Councilmember Sutherland; and carried unanimously.**

Recessed Regular Council meeting at 7:14 pm.  
Entered into Closed Session at 7:15 pm.  
Reconvened into Regular Council meeting at 7:27 pm.

**ACTION: Councilmember Smith made the motion declaring that only those matters legally specified were discussed during the Closed Session which just concluded as allowed by FOIA, seconded by Vice-Mayor Nunn; and carried unanimously.**

**Verified by Roll Call**

**Mayor Umphlett- yes  
Vice-Mayor Nunn-yes  
Councilmember Butler-yes  
Councilmember Crowther-yes  
Councilmember Smith – yes  
Councilmember Sutherland- yes**

**9. Comments**

**A. Public Comments**

There were no comments from the public.

**B. Town Attorney- Paul C. Stamm, Jr.**

There were no comments.

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C. Mayor- Mae P. Umphlett

There were no comments.

D. Council

There were no comments.

E. Town Manager – Tom Saunders

Town Manager Saunders commented on a water leak which the Town staff and the contractor responded to appropriately. Mr. Saunders noted that one doctor in the area of the leak did not receive the code red call and suffered as a result. Mr. Saunders encouraged citizens and businesses to sign up for code red.

**10. Adjournment**

**ACTION: Vice-Mayor Nunn made a motion to adjourn, seconded by Councilmember Butler; and carried unanimously.**

Meeting adjourned at 7:31 pm

Prepared by:

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Joan N. Kent

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Mae P. Umphlett, Mayor

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Cindy Balderson, Clerk