

**KILMARNOCK TOWN COUNCIL
Monday, February 23, 2015
Town Hall
Kilmarnock, VA**

Regular Meeting Minutes

1. Call to Order:

Mayor Umphlett called the Regular Meeting to order at 7:00 pm with the following Councilmembers present:

Mae P. Umphlett, Mayor
Rebecca T. Nunn, Vice-Mayor
Maj. Chris Allen
Mr. Keith Butler

Mr. Emerson Gravatt
Dr. Curtis H. Smith
Capt. Michael Sutherland

Staff Present:

Tom Saunders, Town Mgr.
Susan Cockrell, Deputy Town Mgr.
Paul C. Stamm, Jr., Town Attorney
Cindy Balderson, Town Clerk
Michael S. Bedell, Chief of Police

Mayor Umphlett welcomed Kilmarnock residents, business owners, and guests. Mayor Umphlett led the recital of the Pledge of Allegiance.

2. Acceptance and Approval of Agenda

ACTION: Vice-Mayor Nunn made a motion to accept the February 23, 2015 Town Council meeting agenda as presented, seconded by Councilmember Gravatt; and carried unanimously.

3. Approve, Correct, or Amend the Minutes of the January 26, 2015 Town Council Meeting

ACTION: Councilmember Smith made a motion to approve the January 26, 2015 Town Council meeting minutes as presented, seconded by Councilmember Sutherland; and carried unanimously.

4. Public Comments and Presentations:

Mayor Umphlett invited members of the public to speak on any matter with the exception of scheduled public hearings and to limit their comments to three minutes per person.

A. Public Comments

There were no public comments.

B. Presentations

There were no presentations.

5. Planning Commission Report: Councilmember Allen, Council Liaison

There was no meeting held in February.

6. Committee Reports:

A. Police/Public Safety Committee: Councilmember Gravatt, Chair

1) Report from February, 2015 meeting.

A copy of the Committee meeting notes and the monthly statistics was included in each Councilmember's packet.

Report given by Councilmember Allen.

2) Recommendations made to Council

There were no recommendations made to Council.

B. Economic Development Committee: Councilmember Gravatt, Chair

1) Report from February, 2015 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

Report given by Councilmember Allen.

2) Committee Recommendations to Council

There were no recommendations made to Council.

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C. Streets/Sidewalks/Playground Committee: Councilmember Butler, Chair

1) Report from February, 2015 meeting

A copy of the Committee's meeting notes was included in each Councilmember's packet.

2) Recommendations made to Council

Recommend that Council authorize Staff to proceed with acquiring holiday décor items.

ACTION: Vice-Mayor Nunn made the motion to authorize Staff to proceed with acquiring holiday décor, seconded by Councilmember Allen; and carried unanimously.

D. Water and Sewer: Councilmember Sutherland, Chair

1) Report from February, 2015 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

There were no recommendations made to Council.

E. Administration/ Finance Committee: Vice-Mayor Nunn, Chair

1) Report from February, 2015 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

a. Recommend that Council approve the disbursements from January 27, 2015 to February 23, 2015 in the amount of \$102,614.08.

ACTION: Vice-Mayor Nunn made a motion to approve the disbursements from January 27, 2015 to February 23, 2015 in the amount of \$102,614.08, seconded by Councilmember Sutherland; and carried unanimously.

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b. Recommend that Council advertise for a public hearing to be held at the March meeting in order to solicit input on having the Town election polling location changed from Kilmarnock Volunteer Fire Department to Grace Church.

ACTION: Vice-Mayor Nunn made the motion to advertise for a public hearing at the March Town Council meeting in regards to changing the Town election polling location from KVFD to Grace Church, seconded by Councilmember Sutherland, and carried unanimously.

7. Old Business

There was no discussion under old business.

8. New Business

There was no discussion under new business.

9. Comments

A. Public Comments

There were no comments.

B. Town Attorney- Paul C. Stamm, Jr.

There were no comments.

C. Mayor- Mae P. Umphlett

Mayor Umphlett told Vice-Mayor Nunn that she would be in their prayers during her upcoming surgery.

D. Council

Councilmember Smith stated that he enjoyed the annual Chamber of Commerce meeting.

E. Town Manager – Tom Saunders

Town Manager Saunders expressed sympathy regarding the passing of employee Wayne Kent's mother as well as Mrs. Watson. Mr. Saunders thanked public works employees for their speedy removal of snow from the parking lots, etc. during the in climate weather.

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10. Adjournment

ACTION: Councilmember Gravatt made a motion to adjourn, seconded by Councilmember Smith; and carried unanimously.

Meeting adjourned at 7:28 pm

Prepared by:

Joan N. Kent

Mae P. Umphlett, Mayor

Cindy Balderson, Clerk

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