

August 18, 2014

**KILMARNOCK TOWN COUNCIL
Monday, August 18, 2014
Town Hall
Kilmarnock, VA**

Regular Meeting Minutes

1. Call to Order:

Mayor Umphlett called the Regular Meeting to order at 7:00 pm with the following Councilmembers present:

Mae P. Umphlett, Mayor
Rebecca T. Nunn, Vice-Mayor
Emerson Gravatt

Dr. Curtis H. Smith
Capt. Michael Sutherland

Members Absent:

Chris Allen
Keith Butler

Staff Present:

Tom Saunders, Town Mgr.
Susan Cockrell, Deputy Town Mgr.
Paul C. Stamm, Jr., Town Attorney
Cindy Balderson, Town Clerk
Joan Kent, Minutes Clerk
Michael S. Bedell, Chief of Police

Mayor Umphlett welcomed Kilmarnock residents, business owners, and guests acknowledging that Boy Scout Troop 242 was present in the audience. Mayor Umphlett led the recital of the Pledge of Allegiance.

2. Acceptance and Approval of Agenda

ACTION: Vice-Mayor Nunn made a motion to accept the August 18, 2014 Town Council meeting agenda as presented, seconded by Councilmember Sutherland; and carried unanimously.

3. Approve, Correct, or Amend the Minutes of the July 21, 2014 Town Council Meeting

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Councilmember Sutherland requested a correction on page 6, under Section 9, Keith Butler as opposed to Kevin Butler.

ACTION: Vice-Mayor Nunn made a motion to approve the July 21, 2014 Town Council meeting minutes as amended, seconded by Councilmember Gravatt; and carried unanimously.

4. Public Comments and Presentations:

Mayor Umphlett invited members of the public to speak on any matter with the exception of scheduled public hearings and to limit their comments to three minutes per person.

A. Public Comments

There were no public comments.

B. Presentations

There were no presentations.

5. Planning Commission Report:

Vice-Mayor Nunn advised that the Planning Commission welcomed their newest members, Otis Polk and Neill Schultz. Mrs. Nunn stated that a public hearing was held regarding code revisions to the Town's Floodplain Overlay Ordinance, Chapter 54, Article VI whereas a motion was made to recommend that Council approve those revisions and that the ordinance become effective on October 2, 2014. Mrs. Nunn said that staff gave an update on the development of the Town's park, sidewalk construction and recent environmental grant progress.

6. Committee Reports:

A. Water and Sewer: Councilmember Sutherland, Chair

1) Report from August, 2014 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

a. Recommend that Council appropriate \$7,600 for a study of Main Street sewer improvement options.

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ACTION: Councilmember Sutherland made the motion to appropriate \$7,600.00 for a study of Main Street sewer improvement options, seconded by; Vice-Mayor Nunn; and carried unanimously.

B. Streets/Sidewalks/Playground Committee: Councilmember Butler, Chair

1) Report from August, 2014 meeting

A copy of the Committee's meeting notes was included in each Councilmember's packet.

Vice-Mayor Nunn gave the report in lieu of Councilmember Butler's absence.

2) Recommendations made to Council

Recommend that Council appropriate \$57,456.00 from the Capital Improvement Plan allocation to install a sidewalk from Hatton Avenue along Mary Ball Road toward Magnolia Lane.

ACTION: Vice-Mayor Nunn made the motion to appropriate \$57,456.00 from the Capital Improvement Plan allocation to install sidewalks from Hatton Avenue along Mary Ball Road toward Magnolia Lane, seconded by Councilmember Gravatt; and carried unanimously.

C. Police/Public Safety Committee: Councilmember Gravatt, Chair

1) Report from August, 2014 meeting.

A copy of the Committee meeting notes and the monthly statistics was included in each Councilmember's packet.

2) Recommendations made to Council

There were no recommendations made to Council.

D. Economic Development Committee: Councilmember Gravatt, Chair

1) Report from August, 2014 meeting.

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A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

There were no recommendations made to Council.

E. Administration/ Finance Committee: Vice-Mayor Nunn, Chair

1) Report from August, 2014 meeting.

A copy of the Committee meeting notes was included in each Councilmember's packet.

2) Committee Recommendations to Council

a. Recommend that Council approve the disbursements from July 22, 2014 to August 18, 2014 in the amount of \$136,430.86.

ACTION: Vice-Mayor Nunn made a motion to approve the disbursements from July 22, 2014 to August 18, 2014 in the amount of \$136,430.86, seconded by Councilmember Sutherland; and carried unanimously.

b. Recommend that Council add Councilmember Smith to the Water/Sewer Subcommittee.

ACTION: Vice-Mayor Nunn made a motion to add Councilmember Smith to the Water/Sewer Subcommittee, seconded by Councilmember Gravatt; and carried unanimously.

7. Old Business

There was no discussion.

8. New Business

Vice-Mayor Nunn suggested that the thought of placing a high school student on Council should be considered.

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9. Comments

A. Public Comments

There were no comments.

B. Town Attorney- Paul C. Stamm, Jr.

There were no comments.

C. Mayor- Mae P. Umphlett

There were no comments.

D. Council

There were no comments.

E. Town Manager – Tom Saunders

Town Manager Saunders reported that the back-up pump for the Wiggins Pump Station was delivered. Mr. Saunders advised that he had not received any word from DEQ regarding an on-going matter. Mr. Saunders finalized by saying that Governor McAuliffe would be in Irvington on Thursday to kick off the oyster initiative in making Virginia the “Oyster Capital of the East Coast”.

10. Adjournment

ACTION: Councilmember Nunn made a motion to adjourn, seconded by Councilmember Sutherland; and carried unanimously.

Meeting adjourned at 7:24 pm

Prepared by:

Joan N. Kent

Mae P. Umphlett, Mayor

Cindy Balderson, Clerk