



TOWN OF KILMARNOCK, VA
SIGN PERMIT APPLICATION

Tax Map# _____

Property Owner: (name) _____ (phone#) _____
(mailing address) _____

Applicant: (name) _____ (phone#) _____
(mailing address) _____

Street Address of Proposal: _____

Type of Sign:

- Residential Commercial Temporary
Home occupation Church bulletin Boards Identification Subdivision
Wall Roof Freestanding Directional

Proposed sign dimensions: _____' wide _____' tall Top of sign from grade: _____'

Total square feet of existing sign(s): _____ft² Total square feet of proposed sign(s): _____ft²

If proposed on a building: wall length is _____'; building is 1 story / 2 story ; contains 1 business / multiple businesses

Further description of proposal: _____

A plan drawing is required. It shall depict sign dimensions with proposed text, and the location of proposed signs from property lines, state right of way, and existing buildings.

Contact Lancaster County Building Department relevant to any building and electrical permit requirements

Estimated cost of sign(s) proposed above: \$ _____

Permit fees are based on sign cost: For sign cost up to \$99, the fee is **\$15.00**. For cost between \$100 and \$999, the fee is **\$25.00**. For cost over \$1,000, the fee is **\$50.00**.

I HEREBY CERTIFY THAT I HAVE THE AUTHORITY TO MAKE THE FOREGOING APPLICATION, THAT THE INFORMATION GIVEN IS CORRECT AND THAT THE SIGN WILL CONFORM TO THE REGULATIONS IN THE TOWN CODE.

Signature of Applicant _____ date _____

Approval Disapproval by: _____ date _____
Zoning Administrator

Remarks:

FEE: _____

Date Paid
Stamp here