



TOWN OF KILMARNOCK

Council Committee Agenda –Economic Development

Date: January 8, 2014 **Time:** 9:00 AM **Location:** Town Hall

Town Council Member Attendees:

X = present

Chair: Council Member Emerson Gravatt _X_
 Council Member Chris Allen _X_
 Council Member Dr. Curtis H. Smith ___
 Mayor Mae Umphlett (ex-officio) _X_

Town Staff Attendees:

Town Manager Tom Saunders _X_
 Deputy TM Susan Cockrell ___
 Planning & Zoning Director Marshall Sebra _X_

Visitors: None

Discussion items:

1. The committee reviewed the status of any new or closing businesses.
2. The committee discussed the next steps in master plan project for “Peoples’ Park”. A Request for Proposals for engineering and architectural assistance has been issued with a deadline of January 31. Marshall Sebra has identified a Federal grant for public outdoor recreation that we may pursue (Land and Water Conservation Fund). Friends of the Rappahannock (Fredericksburg based non-profit) is interested in working with us to secure funds through Game and Inland Fisheries. We are continuing to work on the Dominion VA Power Solar partnership potential and we may have additional acreage where the old dump site was located. A survey may be needed to finalize this aspect.
3. A community input session for the Tech Park expansion is scheduled for 1/13 at the Town office.
4. The committee discussed possible outreach to Bon Secours once appropriate contacts are known. Staff will contact Jim Holmes (RGH) for contact information. Town Council will present a letter of welcome.
5. FY16 budget prep will begin shortly. Staff requests feedback from each committee regarding the assessment of operational needs and capital projections.
6. The Town received a letter from Steve Gallimore with a suggestion to purchase property for a community garden (not his property). No action was taken.

FYI:

1. Congratulations to Northern Neck Burger for winning EVB & NBC 12’s advertising package to promote small businesses. Will sent a letter of congratulations to them.

Recommendations to Council:

Action item(s):

1. Town Council will issue a Welcome letter to Bon Secours and a congratulatory letter to Northern Neck Burger Company.

Recommended for further study: None