

# Town of Kilmarnock

**VICE MAYOR** – REBECCA TEBBS NUNN  
**COUNCIL MEMBER**–CHRIS ALLEN  
**COUNCIL MEMBER**–KEITH BUTLER  
**COUNCIL MEMBER**–EMERSON GRAVATT  
**COUNCIL MEMBER**–DR. CURTIS H. SMITH  
**COUNCIL MEMBER**–MICHAEL T. SUTHERLAND

**MAYOR** –MAE P. UMPHLETT



**TOWN MANAGER**– TOM SAUNDERS  
**TOWN ATTORNEY** - PAUL C. STAMM, JR.  
**TOWN PLANNER** - MARSHALL SEBRA  
**TOWN CLERK** –CINDY BALDERSON  
**TOWN TREASURER** - JUDY G. STEVENS  
**POLICE CHIEF** - MICHAEL S. BEDELL

## Town Council Meeting Agenda Kilmarnock, VA

**Monday, September 21, 2015**  
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. **Call to Order:** Mayor Mae Umphlett. Please join the Mayor and Council in the Pledge of Allegiance to our Flag. On behalf of the Council and staff, Mayor Umphlett extends a warm welcome to Kilmarnock residents and guests.
2. **Calling of the Roll:** Town Clerk Cindy Balderson
3. **Acceptance and Approval of the Agenda:**
4. **Approval of the Minutes:** August 17, 2015 Town Council Meeting (✓)
5. **Public Comments and Presentations:**

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to **three (3) minutes per person**. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.
6. **Planning Commission Report:** - Council member Chris Allen – Liaison; report from meeting held Monday, September 14, 2015
7. **Committee Reports: (all committees met Thursday, September 3, 2015)**
  - A. Police, and Public Safety Committee: Council Member Emerson Gravatt – Chair (✓)
  - B. Economic Development Committee: Council Member Emerson Gravatt – Chair (✓)
  - C. Streets, Sidewalks, Playgrounds Committee: Council Member Keith Butler - Chair (✓)
  - D. Water and Sewer Committee: Council Member Michael Sutherland – Chair; (✓)
  - E. Administration/Finance Committee: Vice Mayor Rebecca Tebbs Nunn – Chair; (✓)

**Action Items:**

- a. **Approve disbursements from August 18, 2015 through September 21, 2015(✓)**

**8. Old Business:**

A motion to enter into closed session, as permitted by Virginia Code § 2.2-3711(A)(3), to discuss a matter involving disposition of publicly held real property because discussion in an open meeting would adversely affect the town's bargaining position.

**CERTIFICATION MOTION AFTER RECONVENING IN PUBLIC SESSION:**

*I move that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. (Clerk will call the roll)*

**9. New Business:** A proclamation in support of Constitution Week

**10. Public Comments:**

**11. Town Attorney's Comments:**

**12. Mayor's Comments:**

**13. Council Members' Comments:**

**14. Town Manager's Comments:**

**15. Upcoming Events and Meetings:** Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

**All Committees will meet Thursday, October 1, at Town Hall**

**8:30 AM Police and Emergency Preparedness**

**9:00 AM Economic Development**

**9:30 AM Streets, Sidewalks, and Playgrounds**

**10:00 AM Water and Wastewater**

**10:30 AM Administration and Finance**

**October 4 through 6, Annual VML Conference, Richmond**

**Monday, October 19, Town Council Meeting, 7 PM – Town Hall**

**The October meeting of the Planning Commission has been cancelled**

**Town Hall will be closed Monday, October 12 for the Columbus Day holiday**

**16. Motion to Adjourn.**