

Town of Kilmarnock

VICE MAYOR - EMERSON GRAVATT
COUNCIL MEMBER-SHAWN DONAHUE
COUNCIL MEMBER-REBECCA TEBBS NUNN
COUNCIL MEMBER-WILLIAM L. SMITH
COUNCIL MEMBER-HOWARD R. STRAUGHAN, JR.
COUNCIL MEMBER- MAE P. UMPHLETT

MAYOR -RAYMOND C. BOOTH, JR.



TOWN MANAGER- TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK -CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, September 16, 2013
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. Call to Order: Mayor Raymond C. Booth, Jr. Please join the Mayor and Council in the Pledge of Allegiance. On behalf of the Council and staff, Mayor Booth extends a warm welcome to Kilmarnock residents and guests.

2. Calling of the Roll: Town Clerk Cindy Balderson

3. Acceptance and Approval of the Agenda:

4. Approval of the Minutes:
- August 19, 2013 Town Council Meeting (√)

5. Public Comments and Presentations:
The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.

6. Planning Commission Report: - Council member Shawn Donahue – liaison; report from the meeting held on September 9, 2013. (√)

7. Committee Reports:

- A. Water and Sewer Committee: Council Member Rebecca Tebbs Nunn – Chair; No meeting this month.
- B. Streets, Sidewalks and Playgrounds Committee: Council Member William Smith – Chair; report from the meeting held September 4, 2013. (√)
- C. Police and Public Safety Committee: Council Member Shawn Donahue – Chair; No meeting this month.

D. Economic Development Committee: Vice Mayor Emerson Gravatt – Chair; No meeting this month.

E. Administration and Finance Committee: Council Member Howard Straughan – Chair; Report from meeting held September 4, 2013. (√)

Action Items:

1. **Accept KVFD's proposal to place a memorial cabinet in Town Hall.**
2. **Approve disbursements from August 20, 2013 through September 16, 2013. (√)**

8. Old Business:

9. New Business:

- A. **Resolution in Appreciation – Steve Bonner**
- B. **Proclamation in support of Constitution Week 2013**

10. Public Comments:

11. Town Attorney's Comments:

12. Mayor's Comments:

13. Council Members' Comments:

14. Town Manager's Comments:

15. Upcoming Events and Meetings: Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

October 2, 2013 Administration and Finance Committee, 8:30AM – Town Hall

October 2, 2013 Streets Committee, 9:30 AM – Town Hall

October 3, 2013 Water and Sewer Committee, 8:30 AM – Town Hall

October 3, 2013 Police/Emergency Prep Committee, 9:30 AM – Town Hall

October 3, 2013 Economic Development Committee, 10:30 AM – Town Hall

Monday, October 7, Planning Commission, 6 PM – Town Hall

Monday, October 21, Town Council Meeting, 7 PM – Town Hall

Thursday, September 19, Lancaster by the Bay Chamber's "After Hours" reception at Town Hall, 5:30 to 7 PM

October 13 through 16, VML Annual Conference

Monday, October 14, Town Hall closed for Columbus Day Holiday

16. Motion to Adjourn.