

Town of Kilmarnock

VICE MAYOR – REBECCA TEBBS NUNN
COUNCIL MEMBER–KEITH BUTLER
COUNCIL MEMBER–BETSY CROWTHER
COUNCIL MEMBER–EMERSON GRAVATT
COUNCIL MEMBER–DR. CURTIS H. SMITH
COUNCIL MEMBER–MICHAEL T. SUTHERLAND

MAYOR –MAE P. UMPHLETT



TOWN MANAGER– TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK –CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, August 15, 2016
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. **Call to Order:** Please join Mayor Mae Umphlett and the Kilmarnock Town Council in the Pledge of Allegiance to our Flag. On behalf of the Council and staff, Mayor Umphlett extends a warm welcome to Kilmarnock residents and guests.
2. **Calling of the Roll:** Town Clerk Cindy Balderson
3. **Acceptance and Approval of the Agenda:**
4. **Approval of the Minutes:** July 18, 2016 Town Council Meeting (√)
5. **Public Comments and Presentations:**
The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.
6. **Planning Commission Report:** - Council member Dr. Curtis Smith – Liaison; report from the August 8, 2016 meeting. (√) **Action items:** 1. **The Commission recommends the reappointment of Ann Towner and Patricia Cockrell to new four year terms.** 2. **The Commission asks Council to approve several revisions to its By-Laws including changing the time of monthly meetings to 7 PM (currently 6 PM).**
7. **Committee Reports: (all committees met Thursday, August 4, 2016)**
 - A. Police, and Public Safety Committee: Council Member Emerson Gravatt - Chair (√)
 - B. Economic Development Committee: Council Member Emerson Gravatt – Chair; (√)
 - C. Streets, Sidewalks, Playgrounds Committee: Council Member Keith Butler - Chair (√)
 - D. Water and Sewer Committee: Council Member Michael Sutherland – Chair; (√) **Action item: The committee recommends approval of a request from W.F. Booth and Son, Inc. to**

have a “portajohn” at their James B. Jones Memorial Highway location for an 18-month period, from Aug. 16, 2016 until Feb. 15, 2018, so that they may determine how to supply water to that location, with the conditions that the unit be placed out of sight from the street and that by the end of the period a permanent water/wastewater solution is developed.

- E. Administration/Finance Committee: Vice Mayor Rebecca Tebbs Nunn – Chair; (√) Action Item: Approve disbursements from July 19, 2016 through August 15, 2016 (√)

8. Old Business:

9. New Business:

10. Public Comments:

11. Town Attorney’s Comments:

12. Mayor’s Comments:

13. Council Members’ Comments:

14. Town Manager’s Comments:

15. Upcoming Events and Meetings: Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

All Committees will meet Thursday, September 1, 2016 at Town Hall

8:30 AM Police and Emergency Preparedness

9:00 AM Economic Development

9:30 AM Streets, Sidewalks, and Playgrounds

10:00 AM Water and Wastewater

10:30 AM Administration and Finance

Monday, September 12, Planning Commission, 6 PM – Town Hall

Monday, September 19, Town Council Meeting, 7 PM – Town Hall

16. Motion to Adjourn.