

Town of Kilmarnock

VICE MAYOR - EMERSON GRAVATT

COUNCIL MEMBER-CHRIS ALLEN

COUNCIL MEMBER-REBECCA TEBBS NUNN

COUNCIL MEMBER-DR. CURTIS H. SMITH

COUNCIL MEMBER-MICHAEL T. SUTHERLAND

COUNCIL MEMBER- VACANCY

MAYOR -MAE P. UMPHLETT



TOWN MANAGER- TOM SAUNDERS

TOWN ATTORNEY - PAUL C. STAMM, JR.

TOWN PLANNER - MARSHALL SEBRA

TOWN CLERK -CINDY BALDERSON

TOWN TREASURER - JUDY G. STEVENS

POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, July 21, 2014

7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. Call to Order: Mayor Mae Umphlett. Please join the Mayor and Council in the Pledge of Allegiance to our Flag. On behalf of the Council and staff, Mayor Umphlett extends a warm welcome to Kilmarnock residents and guests.

2. Calling of the Roll: Town Clerk Cindy Balderson

3. Acceptance and Approval of the Agenda:

4. Approval of the Minutes:

- June 16, 2014 Town Council Meeting (✓)

5. Public Comments and Presentations:

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.

6. Planning Commission Report: - no meeting this month due to a lack of quorum

7. Committee Reports: (all committees met Thursday, July 3)

A. Water and Sewer Committee: Council Member Rebecca Tebbs Nunn – Chair; (✓)

B. Streets, Sidewalks and Playgrounds Committee: Chair - vacant (✓)

Action item: Send a letter to Virginia Department of Transportation formally requesting that the right turn lanes at the intersection of Rt. 3 and Jones Memorial Highway, recently removed, be reinstated.

C. Police, and Public Safety Committee: Chair - vacant; (✓)

D. Economic Development Committee: Vice Mayor Emerson Gravatt – Chair; (✓)

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E. Administration and Finance Committee: Council Member Rebecca Tebbs Nunn – Chair; (√)

Action Items:

1. Recommend appointment of Mr. Keith Butler to fill Council vacancy resulting from the resignation of Council member Mae Umphlett upon her election to Mayor.
2. Review disbursements from June 17 through July 21, 2014. (√)
3. Approve addition of Emerson Gravatt and Michael Sutherland to the list of authorized check signers for Town accounts.
4. Recommend Chris Allen be appointed Town Council liaison to the Planning Commission.
5. Recommend the following appointments to standing committees: Streets – Dr. Smith and Capt. Sutherland; Administration/Finance – Emerson Gravatt, Rebecca Nunn, Dr. Smith, Capt. Sutherland; Economic Development – Chris Allen, Emerson Gravatt; Water/Sewer – Rebecca Nunn, Capt. Sutherland, Dr. Smith; Police – Chris Allen, Emerson Gravatt, Dr. Smith. (Mayor Umphlett is an ex-officio member of all committees)

8. Old Business:

9. New Business:

A. Election of Vice Mayor

B. Appointments to fill Planning Commission vacancies.

10. Public Comments:

11. Town Attorney's Comments:

12. Mayor's Comments:

13. Council Members' Comments:

14. Town Manager's Comments:

15. **Upcoming Events and Meetings:** Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

All Committees will meet Thursday, August 7, at Town Hall

8:30 AM Police and Emergency Preparedness

9:00 AM Economic Development

9:30 AM Streets, Sidewalks, and Playgrounds

10:00 AM Water and Wastewater

10:30 AM Administration and Finance

Monday, August 11, Planning Commission, 6 PM – Town Hall

Monday, August 18, Town Council Meeting, 7 PM – Town Hall

16. Motion to Adjourn.