

# Town of Kilmarnock

**VICE MAYOR** - EMERSON GRAVATT

**COUNCIL MEMBER**-SHAWN DONAHUE

**COUNCIL MEMBER**-REBECCA TEBBS NUNN

**COUNCIL MEMBER**-WILLIAM L. SMITH

**COUNCIL MEMBER** -MICHAEL SUTHERLAND

**COUNCIL MEMBER**- MAE P. UMPHLETT

**MAYOR** -RAYMOND C. BOOTH, JR.



**TOWN MANAGER**- TOM SAUNDERS

**TOWN ATTORNEY** - PAUL C. STAMM, JR.

**TOWN PLANNER** - MARSHALL SEBRA

**TOWN CLERK** -CINDY BALDERSON

**TOWN TREASURER** - JUDY G. STEVENS

**POLICE CHIEF** - MICHAEL S. BEDELL

## Town Council Meeting Agenda Kilmarnock, VA

**Monday, June 16, 2014**  
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

**1. Call to Order:** Mayor Raymond C. Booth, Jr. Please join the Mayor and Council in the Pledge of Allegiance. On behalf of the Council and staff, Mayor Booth extends a warm welcome to Kilmarnock residents and guests.

**2. Calling of the Roll:** Town Clerk Cindy Balderson

**3. Acceptance and Approval of the Agenda:**

**4. Approval of the Minutes:**

- May 19, 2014 Town Council Meeting (✓)

**5. Public Comments and Presentations:**

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.

**6. Public Hearing:**

**Soliciting public comment on a proposed code adoption regarding a general blight ordinance that would authorize removal, repair, etc. of dilapidated structures. (✓)**

- Description of draft ordinance – Town Planner Marshall Sebra
- Recess for Public Hearing
- Public Comments
- Staff Comments
- Close Public Hearing
- Town Council review and action

**7. Planning Commission Report:** - Council member Mae Umphlett – liaison; no meeting this month

**8. Committee Reports:**

A. Water and Sewer Committee: Council Member Rebecca Tebbs Nunn – Chair; report from meeting held June 5, 2014. (√)

**Action item: Approve on-line auction sale of surplus public works materials.**

B. Streets, Sidewalks and Playgrounds Committee: Council Member William Smith – Chair; report from the meeting held June 4, 2014. (√)

C. Police and Public Safety Committee: Council Member Shawn Donahue – Chair; report from meeting held June 5, 2014 (√)

D. Economic Development Committee: Vice Mayor Emerson Gravatt – Chair; report from meeting held June 5, 2014. (√)

E. Administration and Finance Committee: Council Member Rebecca Tebbs Nunn - Chair; Report from meeting held June 4, 2014. (√)

**Action Items: 1. Approve disbursements from May 20 through June 16, 2014. (√)**

**2. Adopt 9.44% contribution rate to VRS per attached resolution. (√)**

**3. Issue RFP for next phase of sidewalk construction along South Main Street.**

**4. Hold all committee meetings in July on July 3; committee assignments will be made at the July Council meeting.**

**9. Old Business:**

**10. New Business:**

**11. Public Comments:**

**12. Town Attorney's Comments:**

**13. Mayor's Comments:**

**14. Council Members' Comments:**

**15. Town Manager's Comments:**

**16. Upcoming Events and Meetings:** Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

Thursday, July 3, Water and Sewer Committee, 10:00 AM – Town Hall  
Thursday, July 3, Police/Emergency Prep Committee, 8:30 AM – Town Hall  
Thursday, July 3, Economic Development Committee, 9:00 AM – Town Hall  
Thursday, July 3, Administration and Finance Committee, 10:30 AM – Town Hall  
Thursday, July 3, Streets Committee, 9:30 AM – Town Hall

**Monday, July 14, Planning Commission, 6 PM – Town Hall**  
**Monday, July 21, Town Council Meeting, 7 PM – Town Hall**

**Oath of Office Reception and Ceremony, Thursday, June 26 – Town Hall**  
**Town Hall will be closed Friday, July 4 for the Independence Day Holiday**

**17. Motion to Adjourn.**