

Town of Kilmarnock

VICE MAYOR – REBECCA TEBBS NUNN
COUNCIL MEMBER–KEITH BUTLER
COUNCIL MEMBER–BETSY CROWTHER
COUNCIL MEMBER–EMERSON GRAVATT
COUNCIL MEMBER–DR. CURTIS H. SMITH
COUNCIL MEMBER–MICHAEL T. SUTHERLAND

MAYOR –MAE P. UMPHLETT



TOWN MANAGER– TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK –CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, May 16, 2016

7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. **Call to Order:** Please join Mayor Mae Umphlett and the Kilmarnock Town Council in the Pledge of Allegiance to our Flag. On behalf of the Council and staff, Mayor Umphlett extends a warm welcome to Kilmarnock residents and guests.
2. **Calling of the Roll:** Town Clerk Cindy Balderson
3. **Acceptance and Approval of the Agenda:**
4. **Approval of the Minutes:** April 18, 2016 Town Council Meeting (√)
5. **Public Comments and Presentations:**

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.

 - A. **Safe Boating Week Proclamation**, US Coast Guard and Auxiliary
6. **Public Hearing:**

Soliciting public comment on the budget proposed for Fiscal Year 2017. (√)

 - First reading of "Manager's Proposed FY17 Budget" – Town Manager Tom Saunders
 - Recess Council Meeting to conduct a Public Hearing
 - Open the Hearing to Public Comments
 - Staff Comments
 - Close Public Hearing
 - Reconvene Town Council Meeting

7. Planning Commission Report: - Council member Dr. Curtis Smith – Liaison; report from meeting held May 9, 2016

8. Committee Reports: (all standing sub-committees met Thursday, May 5, 2016)

- A. Police, and Public Safety Committee: Council Member Emerson Gravatt - Chair (√)
Action item: Authorize staff to investigate sale of two vehicles and purchase of one.
- B. Economic Development Committee: Council Member Emerson Gravatt – Chair; (√)
- C. Streets, Sidewalks, Playgrounds Committee: Council Member Keith Butler - Chair (√)
Action items: 1. The committee recommends Council adopt a resolution supporting our application for a \$400,000 Land and Water Conservation grant for the new park.
- D. Water and Sewer Committee: Council Member Michael Sutherland – Chair; (√) **Action items: 1. Award the contract for the Main to Irvington Road Sewer line project to the sole bidder, Franklin Mechanical Contractors, Inc., for \$59,763. Item 2. Accept Dominion’s offer to relocate the power feed for the Hospital Well for \$13,109.01**
- E. Administration and Finance Committee: Vice Mayor Rebecca Tebbs Nunn – Chair; (√)
Action Item: Motion to approve disbursements from April 19, 2016 through May 16, 2016 (√)

9. Old Business: Progress report on Town Centre Park – Marshall Sebra, Mark Lieberth, LPDA

10. New Business:

11. Public Comments:

12. Town Attorney’s Comments:

13. Mayor’s Comments:

14. Council Members’ Comments:

15. Town Manager’s Comments:

16. Upcoming Events and Meetings: Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

All Committees will meet Thursday, June 2, 2016 at Town Hall

8:30 AM Police and Emergency Preparedness

9:00 AM Economic Development

9:30 AM Streets, Sidewalks, and Playgrounds

10:00 AM Water and Wastewater

10:30 AM Administration and Finance

Monday, June 13, Planning Commission, 6 PM – Town Hall

Monday, June 20, Town Council Meeting, 7 PM – Town Hall

17. Motion to Adjourn.