

Town of Kilmarnock

VICE MAYOR – REBECCA TEBBS NUNN
COUNCIL MEMBER–CHRIS ALLEN
COUNCIL MEMBER–KEITH BUTLER
COUNCIL MEMBER–EMERSON GRAVATT
COUNCIL MEMBER–DR. CURTIS H. SMITH
COUNCIL MEMBER–MICHAEL T. SUTHERLAND

MAYOR –MAE P. UMPHLETT



TOWN MANAGER– TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK –CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, May 18, 2015

7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. **Call to Order:** Mayor Mae Umphlett. Please join the Mayor and Council in the Pledge of Allegiance to our Flag. On behalf of the Council and staff, Mayor Umphlett extends a warm welcome to Kilmarnock residents and guests.
2. **Calling of the Roll:** Town Clerk Cindy Balderson
3. **Acceptance and Approval of the Agenda:**
4. **Approval of the Minutes:** April 20, 2015 Town Council Meeting (√)
5. **Public Comments and Presentations:**
The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.
6. **Public Hearing Number 1:**
Soliciting public comment on the budget proposed for Fiscal Year 2016. (√)
 - Summary description of proposed budget – Town Manager Tom Saunders
 - Recess for Public Hearing
 - Public Comments
 - Staff Comments
 - Close Public Hearing
 - Town Council discussion

Public Hearing Number 2:

Soliciting public comment on a text amendment to the Town Code that will change the location of the polling place for Town elections from the KVFD firehouse to the Grace Church Parish Hall

- Description of proposed text amendment – Town Manager Tom Saunders
- Recess for Public Hearing
- Public Comments
- Staff Comments
- Close Public Hearing
- Town Council discussion and action

7. Planning Commission Report: - Council member Chris Allen – Liaison; no meeting this month

8. Committee Reports: (all committees met Thursday, May 7, 2015)

- A. Police, and Public Safety Committee: Council Member Emerson Gravatt - Chair (√)
- B. Economic Development Committee: Council Member Emerson Gravatt – Chair; (√)
- C. Streets, Sidewalks, Playgrounds Committee: Council Member Keith Butler - Chair (√)
- D. Water and Sewer Committee: Council Member Michael Sutherland – Chair; (√)
- E. Administration/Finance Committee: Vice Mayor Rebecca Tebbs Nunn – Chair; (√) **Action Items:**
 - a. Motion to approve disbursements from April 21, 2015 through May 18, 2015. (√)
 - b. Approve \$3500 donation to Kilmarnock Museum.

9. Old Business:

10. New Business:

- a. Safe Boating Proclamation
- b. Closed Session in accordance with Va. Code 2.2-3711, paragraph 3, in order to discuss the disposition of publicly held real property.

11. Public Comments:

12. Town Attorney’s Comments:

13. Mayor’s Comments:

14. Council Members’ Comments:

15. Town Manager’s Comments:

16. Upcoming Events and Meetings: Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

All Committees will meet Thursday, June 4, 2015 at Town Hall

8:30 AM Police and Emergency Preparedness

9:00 AM Economic Development

9:30 AM Streets, Sidewalks, and Playgrounds

10:00 AM Water and Wastewater

10:30 AM Administration and Finance

Monday, June 8, Planning Commission, 6 PM – Town Hall

Monday, June 15, Town Council Meeting, 7 PM – Town Hall

Town Offices will be closed Monday, May 25, for the Memorial Day holiday

17. Motion to Adjourn.