

Town of Kilmarnock

VICE MAYOR - EMERSON GRAVATT
COUNCIL MEMBER-SHAWN DONAHUE
COUNCIL MEMBER-REBECCA TEBBS NUNN
COUNCIL MEMBER-WILLIAM L. SMITH
COUNCIL MEMBER-MICHAEL SUTHERLAND
COUNCIL MEMBER- MAE P. UMPHLETT

MAYOR -RAYMOND C. BOOTH, JR.



TOWN MANAGER- TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK -CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, May 19, 2014
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. Call to Order: Mayor Raymond C. Booth, Jr. Please join the Mayor and Council in the Pledge of Allegiance. On behalf of the Council and staff, Mayor Booth extends a warm welcome to Kilmarnock residents and guests.

2. Calling of the Roll: Town Clerk Cindy Balderson

3. Acceptance and Approval of the Agenda:

4. Approval of the Minutes:

- April 21, 2014 Town Council Meeting (√)

5. Public Comments and Presentations:

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.

6. Public Hearing:

First reading of Proposed Operating and Capital Improvement Budget for the Fiscal Year that runs from July 1, 2014 through June 30, 2015 (FY'15) (√)

- Description of proposed budget – Town Manager Tom Saunders
- Recess for Public Hearing
- Public Comments
- Staff Comments
- Close Public Hearing
- Town Council review and action

7. Planning Commission Report: - Council member Mae Umphlett – liaison; report from the meeting held on May 12, 2014. (√)

8. Committee Reports:

A. Water and Sewer Committee: Council Member Rebecca Tebbs Nunn – Chair; report from meeting held May 1, 2014. (√)

B. Streets, Sidewalks and Playgrounds Committee: Council Member William Smith – Chair; report from the meeting held May 7, 2014. (√) **Action item: Approve contract with Community Planning Partners for development of Town Centre Park Master Plan for \$23,600.**

C. Police and Public Safety Committee: Council Member Shawn Donahue – Chair; report from meeting held May 1, 2014

D. Economic Development Committee: Vice Mayor Emerson Gravatt – Chair; report from meeting held May 1, 2014. (√)

E. Administration and Finance Committee: Council Member Rebecca Nunn – Chair; Report from meeting held May 7, 2014. (√)

Action Items: 1. Approve disbursements from April 22, 2014 through May 19, 2014 (√)

2. Appoint Council Member Sutherland to the Water and Sewer Committee and Administration and Finance Committee through June.

9. Old Business:

10. New Business:

11. Public Comments:

12. Town Attorney's Comments:

13. Mayor's Comments:

14. Council Members' Comments:

15. Town Manager's Comments:

16. Upcoming Events and Meetings: Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

Wednesday, June 4, Administration and Finance Committee, 8:30AM – Town Hall

Wednesday, June 4, Streets Committee, 9:30 AM – Town Hall

Thursday, June 5, Water and Sewer Committee, 8:30 AM – Town Hall

Thursday, June 5, Police/Emergency Prep Committee, 9:00 AM – Town Hall

Thursday, June 5, Economic Development Committee, 9:30 AM – Town Hall

Planning Commission Meeting in June has been cancelled

Saturday, June 14, Flag Retirement Ceremony, 9:30 – 11 AM, Town Centre Lot

Monday, June 16, Town Council Meeting, 7 PM – Town Hall

Town Hall will be closed Monday, May 26, for the Memorial Day Holiday

17. Motion to Adjourn.