

Town of Kilmarnock

VICE MAYOR - EMERSON GRAVATT

COUNCIL MEMBER-SHAWN DONAHUE

COUNCIL MEMBER-REBECCA TEBBS NUNN

COUNCIL MEMBER-WILLIAM L. SMITH

COUNCIL MEMBER-HOWARD R. STRAUGHAN, JR.

COUNCIL MEMBER- MAE P. UMPHLETT

MAYOR -RAYMOND C. BOOTH, JR.



TOWN MANAGER- TOM SAUNDERS

TOWN ATTORNEY - PAUL C. STAMM, JR.

TOWN PLANNER - MARSHALL SEBRA

TOWN CLERK -CINDY BALDERSON

TOWN TREASURER - JUDY G. STEVENS

POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, May 20, 2013

7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. Call to Order: Mayor Raymond C. Booth, Jr. Please join the Mayor and Council in the Pledge of Allegiance. On behalf of the Council and staff, Mayor Booth extends a warm welcome to Kilmarnock residents and guests.

2. Acceptance and Approval of the Agenda:

3. Approval of the Minutes:

- April 15, 2013 Town Council Meeting (√)

4. Public Comments and Presentations:

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.

5. Public Hearing:

First reading of Proposed Operating and Capital Improvement Projects Budget for the Fiscal Year July 1, 2013 through June 30, 2014 (√)

- Description of proposed budget – Town Manager Tom Saunders
- Recess for Public Hearing
- Public Comments
- Staff Comments
- Close Public Hearing
- Town Council review and action

6. Planning Commission Report: - Council member Shawn Donahue – liaison; meeting held May 14, 2013 (√)

7. Committee Reports:

A. Water and Sewer Committee: Council Member Rebecca Tebbs Nunn – Chair;
Report from meeting held May 3, 2013. (√)

B. Streets, Sidewalks and Playgrounds Committee: Council Member Shawn Donahue –
Chair; Report from meeting held May 2, 2013 (√)

C. Police and Public Safety Committee: Council Member Shawn Donahue – Chair;
Report from the meeting held May 13, 2013 (√)

D. Emergency Preparedness Committee: Council Member Mae Umphlett – Chair; report
from meeting held May 14, 2013. (√)

E. Town Centre Committee: Council Member Howard Straughan – Chair; Report from
meeting held May 3, 2013. (√)

F. Economic Development Committee: Vice Mayor Emerson Gravatt – Chair; Report
from meeting held May 14, 2013. (√)

G. Administration and Finance Committee: Council Member Howard Straughan – Chair;
Report from meeting held May 3, 2013. (√)

Action Items:

- 1. Approve disbursements from April 16, 2013 through May 20, 2013. (√)**
- 2. Recommend a \$1000 donation to the Kimarnock Museum for FY13.**

8. Old Business:

9. New Business:

- Resolution in support of National Safe Boating Week

10. Public Comments:

11. Town Attorney's Comments:

12. Mayor's Comments:

13. Council Members' Comments:

14. Town Manager's Comments:

15. Upcoming Events and Meetings:

(Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.)

June 5, 2013 Administration and Finance Committee, 8:30AM – Town Hall

June 5, 2013 Water and Sewer Committee, 9:30 AM – Town Hall

June 5, 2013 Town Centre Committee, 10:30AM – Town Hall

June 6, 2013 Streets Committee, 8:30 AM – Town Hall
June 11, 2013 Police and Public Safety Committee, 3:30 PM – Town Hall
June 11, 2013 Emergency Preparedness Committee, 3:45 PM – Town Hall
June 11, 2013 Economic Development Committee, 4 PM – Town Hall
Tuesday, June 11, Planning Commission, 7 PM – Town Hall
Monday, June 17, Town Council Meeting, 7 PM – Town Hall

16. Motion to Adjourn.