

Town of Kilmarnock

VICE MAYOR – REBECCA TEBBS NUNN
COUNCIL MEMBER–KEITH BUTLER
COUNCIL MEMBER–BETSY CROWTHER
COUNCIL MEMBER–EMERSON GRAVATT
COUNCIL MEMBER–DR. CURTIS H. SMITH
COUNCIL MEMBER–MICHAEL T. SUTHERLAND

MAYOR –MAE P. UMPHLETT



TOWN MANAGER– TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK –CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, February 22, 2016
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. **Call to Order:** Please join Mayor Mae Umphlett and the Kilmarnock Town Council in the Pledge of Allegiance to our Flag. On behalf of the Council and staff, Mayor Umphlett extends a warm welcome to Kilmarnock residents and guests.
2. **Calling of the Roll:** Town Clerk Cindy Balderson
3. **Acceptance and Approval of the Agenda:**
4. **Approval of the Minutes:** January 25, 2016 Town Council Meeting (√)
5. **Public Comments and Presentations:**
The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.
6. **Planning Commission Report:** - Council member Dr. Curtis Smith – Liaison; no meeting this month
7. **Committee Reports: (all committees met Thursday, February 4, 2016)**
 - A. Police, and Public Safety Committee: Council Member Emerson Gravatt - Chair (√) **Action item:**
 - a. **The committee recommends deleting “air rifles” from the ordinance governing the discharge of firearms within the town limits that was approved last month.** (√)
 - B. Economic Development Committee: Council Member Emerson Gravatt – Chair; (√)
 - C. Streets, Sidewalks, Playgrounds Committee: Council Member Keith Butler - Chair (√)
 - D. Water and Sewer Committee: Council Member Michael Sutherland – Chair; (√)

- E. Administration/Finance Committee: Vice Mayor Rebecca Tebbs Nunn – Chair; (√) **Action Items:**
- a. **Recommend the reappointment of Ms. Geneva Dawson to the Board of Zoning Appeals for another 5 year term.**
 - b. **Approve disbursements from January 26, 2016 through February 22, 2016. (√)**
 - c. **Require staff to have a thorough review of internal financial controls conducted by an accounting firm that has expertise in that discipline.**

8. Old Business:

9. New Business:

A motion to convene in closed session as permitted by Virginia Code § 2.2-3711, Section(A), paragraph(3), to discuss a matter involving the disposition of publicly held real property because discussion in an open meeting would adversely affect our bargaining position.

**CERTIFICATION MOTION AFTER RECONVENING IN PUBLIC SESSION:
(Requires recorded roll call vote)**

A motion by Council certifying that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

10. Public Comments:

11. Town Attorney's Comments:

12. Mayor's Comments:

13. Council Members' Comments:

14. Town Manager's Comments:

15. Upcoming Events and Meetings: Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

All Committees will meet Thursday, March 3, 2016 at Town Hall

8:30 AM Police and Emergency Preparedness

9:00 AM Economic Development

9:30 AM Streets, Sidewalks, and Playgrounds

10:00 AM Water and Wastewater

10:30 AM Administration and Finance

Monday, March 14, Planning Commission, 6 PM – Town Hall

Monday, March 21, Town Council Meeting, 7 PM – Town Hall

16. Motion to Adjourn.