

Town of Kilmarnock

VICE MAYOR - EMERSON GRAVATT
COUNCIL MEMBER-SHAWN DONAHUE
COUNCIL MEMBER-REBECCA TEBBS NUNN
COUNCIL MEMBER-WILLIAM L. SMITH
COUNCIL MEMBER-HOWARD R. STRAUGHAN, JR.
COUNCIL MEMBER- MAE P. UMPHLETT

MAYOR -RAYMOND C. BOOTH, JR.



TOWN MANAGER- TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK -CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, February 25, 2013
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. Call to Order: Mayor Raymond C. Booth, Jr. Please join the Mayor and Council in the Pledge of Allegiance. On behalf of the Council and staff, Mayor Booth extends a warm welcome to Kilmarnock residents and guests.

2. Acceptance and Approval of the Agenda:

3. Approval of the Minutes:

- January 28, 2013 Town Council Meeting (√)

4. Public Comments and Presentations:

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.

5. Planning Commission Report: - Council member Shawn Donahue – liaison; meeting held February 12, 2013 (√)

6. Committee Reports:

A. Water and Sewer Committee: Council Member Rebecca Tebbs Nunn – Chair;
Report from meeting held February 1, 2013. (√)

B. Streets, Sidewalks and Playgrounds Committee: Council Member Shawn Donahue – Chair; Report from meeting held February 7, 2013

C. Police and Public Safety Committee: Council Member Shawn Donahue – Chair;
Report from meeting held February 11, 2013

D. Emergency Preparedness Committee: Council Member Mae Umphlett – Chair; Report from meeting held February 12, 2013 (√)

E. Town Centre Committee: Council Member Howard Straughan – Chair; Report from meeting held February 13, 2013. (√)

Action items:

- 1. Recommend that TM Saunders enter into negotiations with Kipp Architecture and Bay Design for land planning and architectural services.**
- 2. Recommend that Council enter into a closed session as allowed by FOIA 2.2-3711(A)Para(3) to discuss the acquisition of real property for a public purpose.**

F. Economic Development Committee: Vice Mayor Emerson Gravatt – Chair; Report from meeting held February 12, 2013. (√)

Action item:

- 1. Recommend that Council offer a resolution of support to the Lancaster County Board of Supervisors and School Board for potential new facilities.**

G. Administration and Finance Committee: Council Member William Smith – Chair; Report from meeting held February 1, 2013. (√)

Action Items:

- 1. Approve disbursements from January 29, 2013 thru February 25, 2013. (√)**
- 2. Recommend deducting the recent \$2 million principal payment from the Water and Sewer Fund Balances rather than the General Fund Balance, as was called for in the original motion, to reflect the fact that the original debt was for investments in water and sewer infrastructure, per advice received from the town's accountant.**

7. Old Business:

8. New Business:

9. Town Attorney's Comments:

10. Mayor's Comments:

11. Council Members' Comments:

12. Town Manager's Comments

13. Upcoming Events and Meetings:

(Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.)

March 1, 2013 Administration and Finance Committee meets, 8:30AM – Town Hall

March 1, 2013 Water and Sewer Committee meeting, 9:30 AM – Town Hall

March 7, 2013 Streets Committee meeting, 8:30 AM – Town Hall

March 11, 2013 Police and Public Safety Committee meeting, Time TBD – Town Hall
March 12, 2013 Town Centre Committee meeting, 3 PM – Town Hall
March 12, 2013 Emergency Preparedness Committee meeting, 3:30 PM – Town Hall
March 12, 2013 Economic Development Committee meeting, 4 PM – Town Hall
Tuesday, March 12, Planning Commission, 7 PM – Town Hall
Monday, March 18, Town Council Meeting, 7 PM – Town Hall

14. Motion to Adjourn.