

Town of Kilmarnock

VICE MAYOR – REBECCA TEBBS NUNN
COUNCIL MEMBER–CHRIS ALLEN
COUNCIL MEMBER–KEITH BUTLER
COUNCIL MEMBER–EMERSON GRAVATT
COUNCIL MEMBER–DR. CURTIS H. SMITH
COUNCIL MEMBER–MICHAEL T. SUTHERLAND

MAYOR –MAE P. UMPHLETT



TOWN MANAGER– TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK –CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, December 15, 2014
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. **Call to Order:** Mayor Mae Umphlett. Please join the Mayor and Council in the Pledge of Allegiance to our Flag. On behalf of the Council and staff, Mayor Umphlett extends a warm welcome to Kilmarnock residents and guests.
2. **Calling of the Roll:** Town Clerk Cindy Balderson
3. **Acceptance and Approval of the Agenda:**
4. **Approval of the Minutes:** November 17, 2014 Town Council Meeting (✓)
5. **Public Comments and Presentations:**

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.
6. **Public Hearing:**

Soliciting public comment on a Conditional Use application by Good Buddies LLC to operate an auction house and activities center at 33 Irvington Road. (✓)

 - Description of draft ordinance – Town Planner Marshall Sebra
 - Recess for Public Hearing
 - Public Comments
 - Staff Comments
 - Close Public Hearing
 - Town Council review and action
7. **Planning Commission Report:** - Council member Chris Allen – Liaison; no meeting this month

8. Committee Reports: (all committees met Thursday, December 4, 2014)

- A. Police, and Public Safety Committee: Council Member Emerson Gravatt - Chair (√)
Action item: Award security camera contract to The Locksmith for \$14,150
- B. Economic Development Committee: Council Member Emerson Gravatt – Chair; (√)
Action item: Award Tech Park engineering contract to Timmons Group for \$19,800
- C. Streets, Sidewalks, Playgrounds Committee: Council Member Keith Butler - Chair (√)
- D. Water and Sewer Committee: Council Member Michael Sutherland – Chair; (√)
Action item: Authorize Town Manager to move forward with the Town’s matching funds in support of VA Dept. of Health grants.
- E. Administration/Finance Committee: Vice Mayor Rebecca Tebbs Nunn – Chair; (√)
Action Items:
 - a. **Motion to approve disbursements from November 18, 2014 through December 15, 2014. (√)**
 - b. **Motion to move the date of the January meeting from the 19th to the 26th and the February meeting from the 16th to the 23rd to accommodate holidays.**

9. Old Business:

10. New Business:

11. Public Comments:

12. Town Attorney’s Comments:

13. Mayor’s Comments:

14. Council Members’ Comments:

15. Town Manager’s Comments:

16. Upcoming Events and Meetings: Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

All Committees will meet Thursday, January 8, at Town Hall

8:30 AM Police and Emergency Preparedness

9:00 AM Economic Development

9:30 AM Streets, Sidewalks, and Playgrounds

10:00 AM Water and Wastewater

10:30 AM Administration and Finance

Monday, January 12, Planning Commission, 6 PM – Town Hall

Monday, January 26, Town Council Meeting, 7 PM – Town Hall

Town Offices will be closed from noon on Wednesday, December 24 through Friday, December 26 for the Christmas holiday and January 1 and 2 for New Years. Town offices will be closed January 16 for Lee-Jackson Day and January 19 for Martin Luther King, Jr. Day

17. Motion to Adjourn.