

Town of Kilmarnock

VICE MAYOR - EMERSON GRAVATT
COUNCIL MEMBER-SHAWN DONAHUE
COUNCIL MEMBER-REBECCA TEBBS NUNN
COUNCIL MEMBER-WILLIAM L. SMITH
COUNCIL MEMBER-HOWARD R. STRAUGHAN, JR.
COUNCIL MEMBER- MAE P. UMPHLETT

MAYOR -RAYMOND C. BOOTH, JR.



TOWN MANAGER- TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK -CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, October 21, 2013
7 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. Call to Order: Mayor Raymond C. Booth, Jr. Please join the Mayor and Council in the Pledge of Allegiance. On behalf of the Council and staff, Mayor Booth extends a warm welcome to Kilmarnock residents and guests.

2. Call the Roll – Town Clerk Cindy Balderson

3. Acceptance and Approval of the Agenda:

4. Approval of the Minutes:

- September 16, 2013 Town Council Meeting (√)

5. Public Comments and Presentations:

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.

6. Public Hearing:

Request to rezone from R1 to C2 property on James B. Jones Memorial Highway, Tax Map 23-119F. (√)

- Description of rezoning request – Town Planner Marshall Sebra
- Planning Commission recommendation – Marshall Sebra
- Recess for Public Hearing
- Public Comments
- Staff Comments
- Close Public Hearing
- Town Council review and action

7. Planning Commission Report: - Council member Shawn Donahue – liaison; no

meeting this month.

8. Committee Reports:

A. Water and Sewer Committee: Council Member Rebecca Tebbs Nunn – Chair;
Report from meeting held October 3, 2013. (√)

B. Streets, Sidewalks and Playgrounds Committee: Council Member William Smith –
Chair; Report from meeting held October 2, 2013 (√)

C. Police and Public Safety Committee: Council Member Shawn Donahue – Chair;
Report from the meeting held October 3, 2013 (√)

D. Economic Development Committee: Vice Mayor Emerson Gravatt – Chair; Report
from meeting held October 3, 2013. (√)

G. Administration and Finance Committee: Council Member Howard Straughan – Chair;
Report from meeting held October 2, 2013. (√)

Action Items:

- 1. Approve disbursements from September 17 through October 21, 2013. (√)**
- 2. Appoint Council Member Umphlett Liaison to the Planning Commission.**

9. Old Business:

10. New Business:

11. Public Comments:

12. Town Attorney's Comments:

13. Mayor's Comments:

14. Council Members' Comments:

15. Town Manager's Comments:

16. Upcoming Events and Meetings:

(Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.)

November 6, 2013 Administration and Finance Committee, 8:30AM – Town Hall

November 6, 2013 Streets Committee, 9:30 AM – Town Hall

November 7, 2013 Water and Sewer Committee, 8:30 AM – Town Hall

November 7, 2013 Police/Emergency Preparedness Committee, 9:30 AM – Town Hall

November 7, 2013 Economic Development Committee, 10:30AM – Town Hall

Monday, November 4, 2013 Planning Commission, 7 PM – Town Hall

Monday, November 18, 2013 Town Council Meeting, 7 PM – Town Hall

Monday, November 11, Town Hall closed for Veterans Day Holiday

17. Motion to Adjourn: