

Town of Kilmarnock

VICE MAYOR – REBECCA TEBBS NUNN
COUNCIL MEMBER–KEITH BUTLER
COUNCIL MEMBER–BETSY CROWTHER
COUNCIL MEMBER–EMERSON GRAVATT
COUNCIL MEMBER–DR. CURTIS H. SMITH
COUNCIL MEMBER–MICHAEL T. SUTHERLAND

MAYOR –MAE P. UMPHLETT



TOWN MANAGER– TOM SAUNDERS
TOWN ATTORNEY - PAUL C. STAMM, JR.
TOWN PLANNER - MARSHALL SEBRA
TOWN CLERK –CINDY BALDERSON
TOWN TREASURER - JUDY G. STEVENS
POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, January 25, 2016
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. **Call to Order:** Please join Mayor Mae Umphlett and the Kilmarnock Town Council in the Pledge of Allegiance to our Flag. On behalf of the Council and staff, Mayor Umphlett extends a warm welcome to Kilmarnock residents and guests.
2. **Swearing in Council's Newest Member** – Town Clerk Cindy Balderson administers the Oath of Office to Ms. Betsy Crowther
3. **Calling of the Roll:** Town Clerk Cindy Balderson
4. **Acceptance and Approval of the Agenda:**
5. **Approval of the Minutes:** December 21, 2015 Town Council Meeting (√)
6. **Public Comments and Presentations:**
The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.
7. **Public Hearing:**
Soliciting public comment on a proposed ordinance authorizing participation in the Virginia Investment Pool (VIP) as a depository vehicle for the town's fund balances. (√)
 - Summary description of proposed ordinance – Town Manager Tom Saunders
 - Recess for Public Hearing
 - Public Comments
 - Staff Comments
 - Close Public Hearing
 - Town Council discussion

8. Planning Commission Report: - Council member Dr. Curtis Smith – Liaison; report from meeting held January 11, 2016

9. Committee Reports: (all committees met Thursday, January 7, 2016)

- A. Police, and Public Safety Committee: Council Member Emerson Gravatt - Chair (✓) **Action item:**
 - a. **Motion to adopt an ordinance governing the discharge of firearms within the town limits once proper public notice is given and a public hearing is held on the proposed ordinance.** (✓)
- B. Economic Development Committee: Council Member Emerson Gravatt – Chair; (✓)
- C. Streets, Sidewalks, Playgrounds Committee: Council Member Keith Butler - Chair (✓)
- D. Water and Sewer Committee: Council Member Michael Sutherland – Chair; (✓)
- E. Administration/Finance Committee: Vice Mayor Rebecca Tebbs Nunn – Chair; (✓) **Action Items:**
 - a. **Motion to approve disbursements from December 22, 2015 through January 18, 2016.** (✓)
 - b. **Adopt an ordinance authorizing the town’s participation and membership in the Virginia Investment Pool.** (✓)
 - c. **Authorize staff to pursue the cleanup of property at 301 James B. Jones Highway and apply the costs as a lien on the property.**

10. Old Business:

11. New Business:

12. Public Comments:

13. Town Attorney’s Comments:

14. Mayor’s Comments:

15. Council Members’ Comments:

16. Town Manager’s Comments:

17. Upcoming Events and Meetings: Updated meeting schedules will be posted on the Town Hall doors and the public will be directed to call the Town Hall in case regularly scheduled meetings have been changed or cancelled.

All Committees will meet Thursday, February 4, 2016 at Town Hall

8:30 AM Police and Emergency Preparedness

9:00 AM Economic Development

9:30 AM Streets, Sidewalks, and Playgrounds

10:00 AM Water and Wastewater

10:30 AM Administration and Finance

Monday, February 8, Planning Commission, 6 PM – Town Hall

Monday, February 22, Town Council Meeting, 7 PM – Town Hall

Town Offices will be closed Monday, February 15, for the Memorial Day holiday

18. Motion to Adjourn.