

Town of Kilmarnock

VICE MAYOR - EMERSON GRAVATT

COUNCIL MEMBER-SHAWN DONAHUE

COUNCIL MEMBER-REBECCA TEBBS NUNN

COUNCIL MEMBER-WILLIAM L. SMITH

COUNCIL MEMBER-HOWARD R. STRAUGHAN, JR.

COUNCIL MEMBER- MAE P. UMPHLETT

MAYOR -RAYMOND C. BOOTH, JR.



TOWN MANAGER- TOM SAUNDERS

TOWN ATTORNEY - PAUL C. STAMM, JR.

TOWN PLANNER - MARSHALL SEBRA

TOWN CLERK -CINDY BALDERSON

TOWN TREASURER - JUDY G. STEVENS

POLICE CHIEF - MICHAEL S. BEDELL

Town Council Meeting Agenda Kilmarnock, VA

Monday, January 28, 2013

7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

1. Call to Order: Mayor Raymond C. Booth, Jr. Please join the Mayor and Council in the Pledge of Allegiance. On behalf of the Council and staff, Mayor Booth extends a warm welcome to Kilmarnock residents and guests.

2. Acceptance and Approval of the Agenda:

3. Approval of the Minutes:

- December 17, 2012 Town Council Meeting (√)

4. Public Comments and Presentations:

The public is invited to speak to Council on any matter, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.

5. Planning Commission Report: - Council member Shawn Donahue – liaison; meeting held January 8, 2013 (√)

6. Committee Reports:

A. Water and Sewer Committee: Council Member Rebecca Tebbs Nunn – Chair;
Report from meeting held January 4, 2013. (√)

B. Streets, Sidewalks and Playgrounds Committee: Council Member Shawn Donahue – Chair; no meeting this month

C. Police and Public Safety Committee: Council Member Shawn Donahue – Chair;
No meeting this month.

D. Emergency Preparedness Committee: Council Member Mae Umphlett – Chair; report from meeting held January 8, 2013 (√)

E. Town Centre Committee: Council Member Howard Straughan – Chair; Report from meeting held January 8 and 23, 2013. (√)

F. Economic Development Committee: Vice Mayor Emerson Gravatt – Chair; Report from meeting held January 8, 2013. (√)

G. Administration and Finance Committee: Council Member William Smith – Chair; Report from meeting held January 4, 2013. (√)

Action Items:

1. Approve disbursements from December 18, 2012 through January 28, 2013. (√)

2. Change type and method of taking minutes for Council and Planning Commission meetings from near-verbatim transcript to summary minutes backed by audio tapes.

7. Old Business:

8. New Business:

9. Town Attorney Comments:

10. Mayor's Comments:

11. Council Comments:

12. Town Manager's Comments

13. Upcoming Events and Meetings:

(Updated meeting schedules will be posted on the Town Office doors and the public will be directed to call the Town Office in case regularly scheduled meetings have been changed or cancelled.)

February 1, 2013 Administration and Finance Committee meets, 8:30AM – Town Hall

February 1, 2013 Water and Sewer Committee meeting, 9:30 AM – Town Hall

February 7, 2013 Streets Committee meeting, 8:30 AM – Town Hall

February 11, 2013 Police and Public Safety Committee meeting, 10 AM – Town Hall

February 12, 2013 Town Centre Committee meeting, 3 PM – Town Hall

February 12, 2013 Emergency Preparedness Committee meeting, 3:30 PM – Town Hall

February 12, 2013 Economic Development Committee meeting, 4 PM – Town Hall

Tuesday, February 12, Planning Commission, 7 PM – Town Hall

Monday, February 25, Town Council Meeting, 7 PM – Town Hall

Town Hall will be closed Monday, February 18 for the President's Day Holiday

14. Motion to Adjourn.