

# Town of Kilmarnock

**VICE MAYOR** – WILLIAM L. SMITH  
**COUNCIL MEMBER**–SHAWN DONAHUE  
**COUNCIL MEMBER**–PAUL S. JONES  
**COUNCIL MEMBER**– RANDY MOUBRAY  
**COUNCIL MEMBER**– REBECCA TEBBS NUNN  
**COUNCIL MEMBER**– JOHN A. SMITH

**MAYOR** –RAYMOND C. BOOTH, JR.



**TOWN MANAGER**– TOM SAUNDERS  
**TOWN ATTORNEY** – PAUL C. STAMM, JR.  
**TOWN PLANNER** – MARSHALL SEBRA  
**TOWN CLERK** –JACQUELINE BLENCOWE  
**TOWN TREASURER** – JUDY G. STEVENS  
**POLICE CHIEF** – MICHAEL S. BEDELL

## Town Council Meeting Agenda Kilmarnock, VA

**Monday, August 16, 2010**  
7:00 PM - Kilmarnock Town Hall

Notice of intent to comply with the Americans with Disabilities Act: Reasonable efforts will be made to provide assistance or make special arrangements to qualified individuals with disabilities in order for them to participate in or attend Town Council Meetings. Please call the Town for information or assistance: 804-435-1552. **Cell phones are to be turned off during Town Council meetings.**

**1. Call to Order** - Mayor Raymond C. Booth, Jr. Please join the Mayor and Council in the Pledge of Allegiance. On behalf of the Council and staff, Mayor Booth extends a warm welcome to Kilmarnock residents and guests.

### **2. Acceptance and Approval of the Agenda.**

### **3. Approval of the Minutes:**

- a. July 19, 2010 Town Council Meeting (√)

### **4. Public Comments and Presentations:**

- a. The public is invited to speak to Council on any matters not on the agenda, with the exception of scheduled public hearings which will be called for later. Please use the sign-in sheet on the podium. Comments are limited to three (3) minutes per person. Please state your name and address for the record. Any required responses from the Town will be provided in writing following the meeting.
- b. Planning Commission Report - Councilmember John Smith, Liaison

### **5. Committee Reports**

#### **A. Water/Sewer Committee:** Councilmember John A. Smith – Chair

Report from August 4, 2010 meeting. (√)

**Action item:** Award contract for Mary Ball Road Sewer Pump Station to J. Sanders Construction Co. of West Point, VA for \$334,800.

#### **B. Streets/Sidewalks/Playground Committee:** Councilmember Shawn Donahue – Chair

Report from August 5, 2010 meeting (√)

**Action item:** Pursue “No Through Truck” status for Main Street/Mary Ball Road from James B. Jones Memorial Highway to Harris Road

- C. **Police/Public Safety Committee:** Councilmember Shawn Donahue - Chair  
 Report from August 9, 2010 meeting, including department statistics. (√)  
**Action item:** Reimburse police officers for the use of their personal cell phones while on duty.
- D. **Emergency Preparedness Committee:** Councilmember Randy Moubray - Chair  
 Report from August 9, 2010 meeting. (√)
- E. **Economic Development Committee:** Councilmember William Smith - Chair  
 Report from August 10, 2010 meeting. (√)
- F. **Town Centre Committee:** Councilmember Johnny Smith – Chair (absent)  
 Report from August 10, 2010 meeting. (√)
- G. **Administration/Finance Committee:** Councilmember William Smith - Chair  
 1. Report from August 6, 2010 meeting (√)  
**Action items:**  
 1. Approve disbursements for period from 7/20/2010 through 8/16/2010. (√)  
 2. Approve contributions to in-town non-profits as budgeted.

**6 Financial Status and Trend Report –** Mr. Steve Jacobs of Robinson, Farmer, Cox and Associates.

**7. Administrative Comments and Reports –** Tom Saunders

1. Flood insurance access for Kilmarnock residents.
2. KVFD Carnival went smoothly, with no incidents.
3. Pat Chenoweth on medical leave.

**8. Old Business**

None

**9. New Business**

Resolution of appreciation to Connie and Jones Felvey. (√)

**10. Council Comments**

**11. Dates to Remember**

(Updated meeting schedules will be posted on the Town Office doors and the public will be directed to call the Town Office in case regularly scheduled meetings have been changed or cancelled.)

September 1, 2010 Water/Sewer Committee-Town Hall 8:30 AM  
 September 2, 2010 Streets/Sidewalks/Playground-Town Hall 3:30 PM  
 September 3, 2010 Admin/Finance Committee-Town Hall 8:30 AM

September 13, 2010 Police/Public Safety-Town Hall 8:30 AM  
September 13, 2010 Emergency Preparedness Comm.-Town Hall 9 AM  
September 14, 2010 Town/Government Center Committee – Town Hall 8:30AM  
September 14, 2010 Economic Development Committee-Town Hall 3 PM

**September 14, 2010 – Planning Commission Meeting-7:00PM**

**September 20, 2010 - Town Council Meeting-7:00PM**

**Town Hall will be closed Monday, September 6, 2010 for the Labor Day holiday**

## **12. Adjourn**