



TOWN OF KILMARNOCK

Council Committee Notes – Administration and Finance

Date: November 6, 2009 **Time:** 8:30 am **Location:** Town Hall **Chair:** Council member Howard Straughan **Attendees:** Councilmembers Howard Straughan and Paul Jones, Town Manager Tom Saunders

Notes on Discussions:

1. TM Saunders reported that the person hired recently for the WWTP had not proven a good fit and had been dismissed before the end of their probationary period. He and chief operator Pat Chenoweth will renew their efforts to fill the position.
2. The implications of naming a member of the current staff Town Maintenance Code Official were discussed. TM Saunders explained that it could take up to a year to get fully qualified.
3. TM Saunders reported that the business on Irvington Road that has been the target of complaints about noise is and always has been in compliance with all applicable codes and regulations. He said that if anything is to be done it will require a change in the Town's noise control ordinance.
4. Several real estate matters were discussed: a possible rezoning request for property near our business park; negotiations for a Town-owned lot on DMV Drive
5. A business owner who has been rude towards staff will be advised to deal with TM Saunders directly from now on.
6. Whether to pay for the Town's portion of the CDBG project on the south end of Town by borrowing money or taking it from Water and Sewer reserve accounts will require further study.

Recommendations to Council:

Approve disbursements as submitted by staff. (√)

Recommended for further study:

Financing options for CDBG expenses, estimated to be approximately \$500,000.