



# TOWN OF KILMARNOCK

## Council Committee Notes –Administration/Finance

Date: March 3, 2016 Time: 10:30 AM Location: Town Hall

### Town Council Member Attendees:

X = present

Chair: Vice Mayor Rebecca Tebbs Nunn   X    
Council Member Emerson Gravatt   X    
Council Member Dr. Curtis H. Smith   X    
Council Member Michael Sutherland   X    
Mayor Mae Umphlett (ex-officio)   X  

### Town Staff Attendees:

Town Manager Tom Saunders   X    
Deputy TM Susan Cockrell   X    
Planning\Zoning Director Marshall Sebra   X  

Visitors: Betsy Crowther, Keith Butler, Town Council member; Tom Kimmitt, Rappahannock Record

### Discussion items:

1. The committee discussed a variety of funding approaches for the park-including self-funding, grants, private donations and borrowed funds.
2. The committee discussed the status of property marketing efforts.
3. The committee discussed the budget development schedule and capital budget item priorities of Council.
4. The committee was updated on the branding rollout of Virginia’s River Realm from Susan Cockrell.
5. The committee was updated on the Boys and Girls Club grant application. The Town has offered to assist the Club and would require a Memorandum of Understanding before this would be final.

### FYI:

1. The committee reviewed the mid cycle accounts payable review with details.
2. The committee was apprised of obsolete items going to Govdeals.
3. The committee was apprised of the next Boy Scout project to build a foot bridge at Baylor Park.
4. The committee was apprised of a variety of violations that have been issued.
5. The committee was apprised that the Town has been awarded a \$147,000 grant for two stream restoration projects.

### Recommendations to Council:

1. **Recommend approval of March’s account payables.**

### Recommended for further study:

1. **Benchmark the “pop up business” program in Marion, VA.**