



TOWN OF KILMARNOCK

Council Committee Notes –Administration/Finance

Date: February 4, 2016

Time: 10:30 AM

Location: Town Hall

Town Council Member Attendees:

X = present

Chair: Vice Mayor Rebecca Tebbs Nunn X__
Council Member Emerson Gravatt __X_
Council Member Dr. Curtis H. Smith __
Council Member Michael Sutherland __X_
Mayor Mae Umphlett (ex-officio) __X_

Town Staff Attendees:

Town Manager Tom Saunders __X_
Deputy TM Susan Cockrell __X_
Planning\Zoning Director Marshall Sebra __X_

Visitors: Betsy Crowther & Keith Butler, Council members

Discussion items:

1. The committee recommends Geneva Dawson to another 5 year term on the BZA that expires March 2016.
2. Boys and Girls Club has requested the Town’s support for grant application sponsorship.
3. The committee discussed funding approaches for the park.
4. The committee discussed the status of marketing efforts for the old town hall property.
5. The committee discussed information from the Planning Commission regarding potential food truck policies. The Planning Commission is asked to clarify the language regarding usages on private properties or private properties adjoining public spaces.
6. The committee was apprised of the budget development schedule and any capital budget item priorities of Council.
7. The committee determined that it did not want Robinson Farmer Cox (external auditors) to make a presentation on audit findings. They did request staff to locate a firm to audit internal processes.
8. The committee discussed one item related to the proposed firearm ordinance and agreed that the specific term “air rifle” should be removed from the ordinance.

FYI:

1. Mid cycle AP review with details.
2. Public hearing at February council meeting on firearms ordinance.
3. VIP participation steps have been undertaken and funds will move to this account on the 15th of February.

Recommendations to Council:

1. **The committee recommends Geneva Dawson to another 5 year term on the Board of Zoning Appeals.**
2. **The committee recommends an audit of operational processes.**
3. **The committee requested further information about regulations associated with water use in the park splash pad application.**

Recommended for further study:

Committee requests staff to provide further study on the Boys and Girls request.