



**TOWN OF KILMARNOCK**  
**Council Committee Notes –Administration/Finance**

**Date:** December 4, 2014

**Time:** 10:30 AM

**Location:** Town Hall

**Town Council Member Attendees:**

**X = present**

Chair: Vice Mayor Rebecca Tebbs Nunn	<u>  X  </u>
Council Member Emerson Gravatt	<u>  X  </u>
Council Member Dr. Curtis H. Smith	<u>  X  </u>
Council Member Michael Sutherland	<u>  X  </u>
Mayor Mae Umphlett (ex-officio)	<u>  X  </u>

**Town Staff Attendees:**

Town Manager Tom Saunders	<u>  X  </u>
Deputy TM Susan Cockrell	<u>  X  </u>
Treasurer Judy Stevens	<u>    </u>
Planning\Zoning Director Marshall Sebra	<u>  X  </u>

**Visitors: None**

**Discussion items:**

1. No responses have been received on the potential sale of the remaining Tech Park parcel.

**FYI:**

1. The Mid cycle AP review was conducted/.

**Recommendations to Council:**

1. The committee supports the award of the Main St. camera installation to The Locksmith, White Stone, VA for \$14, 150.
2. The committee supports the acceptance of the contract from Timmons Group for the development engineering of the Technology Park in the amount of \$19, 269.
3. The committee authorizes staff to support the VA Dept. of Health process for grants to local residences for connections to our sewer system,
4. The committee approved Christmas gifts to staff as has been the custom for the last few years.
5. Approve disbursements from November 18 through December 15, 2014.

**Recommended for further study: None**