



TOWN OF KILMARNOCK
Council Committee Agenda –Administration/Finance

Date: December 4, 2013 **Time:** 8:30 AM **Location:** Town Hall

Town Council Member Attendees:

X = present

- Chair:** Council Member Howard Straughan __
 Council Member Shawn Donahue __
 Council Member Rebecca Tebbs Nunn __
 Council Member William Smith __
 Mayor Raymond Booth (ex-officio) __

Town Staff Attendees:

- Town Manager Tom Saunders __
 Deputy TM Susan Cockrell __
 Treasurer Judy Stevens __

Visitors:

Discussion items:

1. Discuss a request by NN Burger for ability to do golf cart deliveries in Steptoe’s District.
2. T M Saunders report on first 4 months of FY 14.

FYI:

1. Mid cycle AP review.
2. RFP responses due Dec. 6th regarding sale of 514 N. Main.
3. Governor McDonnell issues a November 26th executive order regarding additional Christmas holiday leave on Monday, December 23rd. Per our employee handbook, Town Offices will follow this schedule as well.
4. Tax collections continue as planned.
5. Update on BZA ruling on NN Generator request.
6. Streets subcommittee will be discussing the selection of a firm for negotiations on the Peoples’ Park master plan.

Recommendations to Council:

1. **Action item** – Approve disbursements.

Recommended for further study: